



City of Bethlehem Memorandum

TO: J. William Reynolds, Chairman, Finance Committee
FROM: Mark W. Sivak, Director of Budget & Finance *mws*
DATE: September 29, 2021
SUBJECT: Non-Utility Capital Improvements Fund Adjustments

The following are adjustments requested in the NUCI Fund. Supporting documentation explaining the adjustments is attached for review. The adjustments will amend the total Non-Utility Capital Improvements Fund budget from \$12,574,027 to \$12,724,027

REVENUE

<u>Account #</u>	<u>Account Title</u>	<u>From</u>	<u>To</u>	<u>Change</u>
006A-308901	Cash Balance	\$3,075,819	\$3,225,819	\$150,000

APPROPRIATION

<u>Account #</u>	<u>Account Title</u>	<u>From</u>	<u>To</u>	<u>Change</u>
69999-66048	Rodgers Street Facility	\$1,500,000	\$1,650,000	\$150,000

CITY OF BETHLEHEM

DEPARTMENT OF PUBLIC WORKS INTEROFFICE MEMORANDUM

TO: Eric Evans, Business Administrator
FROM: Michael Alkhal, P.E., Director of Public Works/City Engineer
RE: Transfer of Funds- Rodger's Street Facility Replacement
DATE: September 29, 2021

The following transfer of funds is requested:

Amount: \$600,000

From: Cash Balance (\$150,000); Decrease the Ice Rink account 62019-66028 from \$97,436 to \$7,436 (\$90,000); Decrease the General Pool Improvement account 62019-66019 from \$75,000 to \$65,000 (\$10,000); Decrease the Grounds Capital Improvement Plan account 62019-66090 from \$388,958 to \$38,958 (\$350,000).

To: Account No. 69999-66048/Rodger's Street Facility Replacement. Increase the account from \$1,500,000 to \$2,100,000.

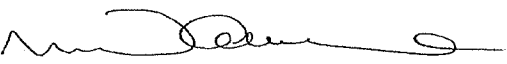
Reason: We received only one bid for the general construction contract for this project (\$1,547,050) and it appears to be high, which is consistent with what we have been experiencing at this time with construction bids likely due to current shortages in labor and material and higher prices for materials. The contractor (Uhrig Construction) is a reputable/qualified contractor. Since the Huts at Rodger's Street that house the Bureaus of Grounds and Traffic Maintenance have already been removed and the Bureau operations are currently in temporary non-climate controlled locations, as well as the uncertainty with construction bids in the foreseeable future we recommend moving forward with this project.

If you have any questions, please call me. Thank you.

MA/glb

cc: Mayor Donchez
B. Yandem
M. Sivak
G. Bullard

File/xc

By: 
Title: Public Works Director/City Engineer