



City of Bethlehem Memorandum

TO: J. William Reynolds, Chairman, Finance Committee

FROM: Mark W. Sivak, Director of Budget & Finance *MWS*

DATE: September 29, 2021

SUBJECT: Finance Committee – General Fund Adjustments

The following are adjustments requested to the General Fund. Memos explaining the adjustments are attached for review. The adjustments will amend the total General Fund budget from \$87,842,262 to \$87,953,029.

REVENUE

<u>Account #</u>	<u>Account Title</u>	<u>From</u>	<u>To</u>	<u>Change</u>
001A-30402	City Health	\$2,376,000	\$2,429,000	\$ 53,000
001A-30418	Northampton County – Fire	-0-	35,500	35,500
001A-30467	EMSOF Grant	-0-	22,267	<u>22,267</u>
				\$110,767

APPROPRIATION

<u>Account #</u>	<u>Account Title</u>	<u>From</u>	<u>To</u>	<u>Change</u>
0302-42070	Clinic Service	\$ 72,800	\$ 77,800	\$ 5,000
0302-42177	Immunization Outreach	171,933	191,933	20,000
0302-42180	Safe & Healthy Community	86,300	106,300	20,000
0302-42190E	Chronic Disease Escrow	7,525	15,525	8,000
0701-43099	Equipment	71,500	107,000	35,500
0702-43099	Equipment	19,800	42,067	<u>22,267</u>
				\$110,767

CITY OF BETHLEHEM

Department of Community and Economic Development Interoffice Memo

To: Mark Sivak
From: Kristen Wenrich, Health Director
Date: September 28, 2021
Re: Health Budget Amendments

Please have City Council's Finance Committee consider the following amendments:

1. Increase expenditure account 0302-42177, Immunization, by \$ 20,000 from \$ 171,933 to \$ 191,933 due to receipt of subsequent available funding for COVID promotion and advertising.
 - a. Increase revenue account 001-30402, Grants and Gifts City Health, by \$ 20,000 from \$ 2,376,000 to \$2,396,000.
2. Increase expenditure account 0302-42070, Clinic Services, by 5,000 from \$ 77,000 to \$ 82,000 to replace monies transferred from clinic services to the immunization account.
 - a. Increase revenue account 001-30402, Grants and Gifts City Health, by \$ 5,000 from \$ 2,396,000 to 2,401,000.
3. Increase expenditure account 0302-42190 E, Chronic Disease Escrow, by 8,000 from \$ 7,525 to \$ 15, 525 due to a switch in funding accounts for farm stand programs.
 - a. Increase revenue account 001-30402, Grants and Gifts City Health, by \$ 8,000 from \$ 2,401,000 to 2,409,000.
4. Increase expenditure account 0302-42180, Safe and Healthy Communities by \$20,000 from \$86,300 to \$106,300 due to receipt of subsequent available funding.
 - a. Increase revenue account 001-30402, Grants and Gifts City Health, by \$20,000 from \$2,409,000 to \$2,429,000.

Please contact me if you have any questions.

KW/slp

ec:Alicia Karner/K. Wenrich/file

CITY OF BETHLEHEM

DEPARTMENT OF FIRE INTEROFFICE MEMORANDUM

TO: Mark Sivak, Director of Budget and Finance
FROM: Warren Achey, Fire Chief
RE: Request to Add to Finance Committee's Agenda
DATE: September 1, 2021

The City of Bethlehem will receive \$35,500.00 from Northampton County LEPC to be used for upgrades to our HazMat vehicle. Northampton County will reimburse us once the upgrades from the vehicle are completed and paid for. Please increase account number 0701-43099 by \$35,500.00 to reflect this deposit bringing the total of account 0701-43099 to \$71,000.00

WA/mob

cc:

file/xc

By: 
Title: Fire Chief

City of **B**ethlehem

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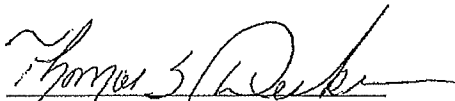
Business Phone: 610-865-7111

Fax: 610-865-7292

Subject: Highmark Grant – EMS Equipment
To: Mark W. Sivak, Director of Budget and Finance
From: Thomas S. Decker, EMS Director
Date: August, 18, 2021

The City of Bethlehem received a grant from Highmark in the amount of \$22,267 for the purchase of Video Laryngoscope equipment, Controlled Substance storage vaults, and one portable radio.

A revenue line item needs to be created for this grant in the amount of \$22,267 and expense account 0702-43099 needs to be increased in the amount of \$22,267.



Thomas S. Decker
EMS Director



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