

CITY OF BETHLEHEM

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DEPARTMENT OF PUBLIC WORKS INTEROFFICE MEMORANDUM

TO: Eric Evans, Business Administrator
FROM: Michael Alkhal, P.E., Director of Public Works/City Engineer
RE: Equipment Line Item in Storm Water Fund
DATE: July 12, 2021

This is to request a new line item "Equipment" in the Storm Water Fund budget.

Amount: \$30,000.00

From: Account 012A-42090 Unforeseen Contingency \$400,000 to \$370,000.

To: Equipment \$0 to \$30,000. *Account 012A-43099.*

Reason:

This is for the purchase of a vehicle that will replace a very old van currently being used as a pool car in Engineering. The vehicle will be used for the Storm Water program to conduct inspections on Basins, Swales, other Storm Water related projects/operations and respond to resident complaints. A medium size vehicle is required to store equipment that will be needed for inspections and data collection. The Mechanical Bureau researched available vehicles and identified a suitable SUV at a Costars Dealership that matches the needs with the lowest price of approximately \$30,000.

If you have any questions or want to discuss please contact me. Thank you.

MA/glb

cc: M. Sivak
G. Bullard
J. Carraghan
B. Yandem
A. Moussa
file

By: 
Title: Director of Public Works/City Engineer