



*City of Bethlehem Memorandum*

**TO:** J. William Reynolds, Chairman, Finance Committee

**FROM:** Mark W. Sivak, Director of Budget & Finance *mws*

**DATE:** March 24, 2021

**SUBJECT:** Finance Committee – General Fund Adjustments

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The following are adjustments requested to the General Fund. A memo explaining the adjustments is attached for review. The adjustments will amend the total General Fund budget from \$87,442,878 to \$87,462,878.

**REVENUE**

<b><u>Account #</u></b>	<b><u>Account Title</u></b>	<b><u>From</u></b>	<b><u>To</u></b>	<b><u>Change</u></b>
001A-30452	Walk Works Grant	\$ -0-	\$20,000	\$20,000

**APPROPRIATION**

<b><u>Account #</u></b>	<b><u>Account Title</u></b>	<b><u>From</u></b>	<b><u>To</u></b>	<b><u>Change</u></b>
0305-42047	Department Contracts	\$129,400	\$149,400	\$20,000

# CITY OF BETHLEHEM

## Department of Community and Economic Development

### Interoffice Memo

**SUBJECT:** East & West Broad St. Alternative Transportation Infrastructure-Walk Works

**TO:** Mark Sivak, Director of Budget & Finance

**FROM:** Tiffany Wismer-DCED Business Manager

**DATE:** March 17, 2021

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Bethlehem received a grant to support the East & West Broad St. Alternative Transportation Infrastructure upgrade. The project proposes the development of an active transportation plan for pedestrian, bicycle and transit infrastructure improvements. The study runs from Hanover Ave. to Steko Blvd.

The University of Pittsburgh will be granting the City of Bethlehem \$20,000 for this project.

Projected revenue and expenses associated with this grant were not included in the 2021 Budget. It is our recommendation that the following budget adjustments be considered for approval. Since this is a new project and this is a new revenue source we request that a revenue account be created and the expenditure be adjusted.

**Revenue**

New Account – Walk Works East & West Broad St

\$20,000

**Expense**

0305-42047 - Department Contracts

\$20,000

Please place this request on the next available Finance Committee agenda. Let me know if you need any additional information to process this request.

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CC: D. Heller  
Mayor Donchez  
A. Karner  
M. Dorner