



City of Bethlehem Memorandum

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TO: J. William Reynolds, Chairman, Finance Committee
FROM: Mark W. Sivak, Director of Budget & Finance mwa
DATE: January 20, 2021
SUBJECT: Finance Committee – Liquid Fuels Fund Adjustments

The following are adjustments needed in the Liquid Fuels Fund. A memo explaining the adjustments is attached for review. The adjustments will amend the total Liquid Fuels Fund budget from \$2,339,688 to \$2,788,739.

REVENUE

Table with 5 columns: Account #, Account Title, From, To, Change. Row 1: 005A-308901, Cash Balance – Carryover, \$ 419,000, \$868,051, \$449,051

APPROPRIATION

Table with 5 columns: Account #, Account Title, From, To, Change. Row 1: 005A-55046, W Broad Street SS Improve, \$ -0-, \$ 98,706, \$ 98,706. Row 2: 005A-55099, Equipment, 416,344, 766,689, 350,345. Total Change: \$449,051

CITY OF BETHLEHEM

DEPARTMENT OF PUBLIC WORKS INTEROFFICE MEMORANDUM

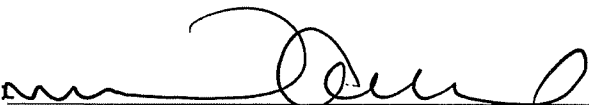
TO: Eric Evans, Business Administrator
FROM: Michael Alkhal, P.E., Director of Public Works/City Engineer
RE: Request for Transfer of Funds
DATE: January 14, 2021

This is to request the following transfers in the Liquid Fuels Budget;

Amount: \$98,706
To: W Broad St SS Improvements 005A-55046 from \$0 to \$98,706
Amount: \$350,345
To: Equipment 005A-55099 from \$416,344 to \$766,689.
From: Revenue 005A-308901 from \$419,000 to \$868,051.
Reason: The W. Broad St. SS Improvements project was scheduled to be completed and paid in 2020. The project was substantially complete by December 14, 2020 but was not fully paid in 2020. The referenced amount was not carried forward to the 2021 budget and therefore this adjustment is necessary.
Reason: A Dodge dump truck and body budgeted in 2020 was ordered in October of 2020. Unfortunately, this equipment did not come in 2020, and hence this request to re-budget it in 2021.

If you have any questions, please let me know. Thank you.

MA/glb
cc: M. Sivak
T. Ridgick
G. Bullard
file

By: 
Title: Director of Public Works/City Engineer