

CITY OF BETHLEHEM
INTER-DEPARTMENTAL CORRESPONDENCE

SUBJECT: Request for Approval by City Council of Contract Award or Contract Price Increase Pursuant to City Ordinance, Article 121.05 (a)

Project or Contract Reference: Gateway Sculpture Project _____

TO: City Council, all members, and Council Solicitor

FROM: Alicia Miller Karner, Department Head

DATE: 12-15-21

On behalf of the Administration, pursuant to City Ordinances, Article 121.05, I request City Council's approval of the following recommendation of the referenced contract award or price increase.

- Check Type of Contract or Change:

 The contract is for over \$50,000 and required to be bid under the Third Class City Code. We have advertised the above referenced project and received qualified bids. We recommend award of the contract to the bidder identified and for the reasons stated below.

 The recommendation is for a price increase of 10% or more for an existing contract over \$50,000 that was previously bid and awarded under the Third Class City Code.

 X The contract is for the engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services. We recommend award of the contract.

- Is the contract appropriation or price increase included in this year's budget? X yes no
- Identify contract funding sources (general fund, grants, loans, etc.....):
General Fund Budget 0305-Planning and Zoning Bureau
- The name and address of the recommended Contractor/Vendor/Professional Service Provider/Lowest Responsible Bidder are:
ArtsQuest
25 W 3rd Street
Bethlehem PA 18015

- Term of contract or estimated completion date, subject to standard extensions:
Project completion by June 30, 2022.
- Description of project or scope of services to be provided:
The City of Bethlehem was awarded grant funding through Northampton County for the development of a public art piece to be located at the entrance to Founder's Way. ArtsQuest will manage the call for artists, peer review of the proposals in conjunction with the Fine Art Commission and representatives of the South Side Arts District, oversee the installation of the art piece, manage the budget and payment of the artist. All costs are included within the contract amount.
- State the actual or estimated price to the City or the proposed Department budget allowance for the initial term; and state payment rate per unit of service if applicable:
\$62,500
- Number of renewal term options and duration of each renewal, if any: N/A
- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised: N/A
- Reasons for recommendation of Administration and Council approval of contract:
This project is set up similarly to the funding, policy and procedure of similar art projects on south side including the artistic bike rack installations project. ArtsQuest is a notable and respected nonprofit art organization that has partnered with the City of Bethlehem on a variety of projects. This Gateway Sculpture is anticipated to provide an artistic landmark as people enter both the South Side and the Steel Stacks Campus.

Please approve this recommendation by passing the accompanying resolution. A vote of final approval is requested at the first City Council agenda listing of this matter.

By: _____

Department Head

Copies To: Mayor
 Director of Administration
 Director of Budget and Finance
 Law Bureau
 Purchasing Bureau
 Controller

Attachment: proposed resolution

RESOLUTION NO. _____

Authorization for Contract or Amendment under Article 121.05(a)

BE IT RESOLVED by the Council of the City of Bethlehem that the Mayor and the Controller and/or such other City officials as deemed appropriate by the City Solicitor, are hereby authorized to execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the following named contractor, for the uses and purposes indicated in the supporting Recommendation of Award of Bid or Contract

1. Name of Contractor: ArtsQuest
2. Project or Contract Reference: Gateway Sculpture Project

Sponsored by _____

ADOPTED by Council this _____ day of _____, 20__.

President of Council

ATTEST:

City Clerk