RESOLUTION NO. 2021-____

BE IT RESOLVED by the Council of the City of Bethlehem, Northampton County, Pennsylvania, That

WHEREAS, by virtue of Resolution No. 2010-6, adopted January 4, 2010, the City of Bethlehem declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved on December 16, 2008, and,

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality;

NOW, THEREFORE, BE IT RESOLVED that Council of the City of Bethlehem, Northampton County, Pennsylvania, in accordance with the above cited Municipal Records Manual, hereby authorizes the disposition of the following public records:

Office: Law Bureau		
See Exhibit A	A	
	Sponsored by	
ADOPTED by Council this	day of	, 2021.
ATTEST:		President of Council
City Clerk		

EXHIBIT A

Law Bureau Records to be Approved for Destruction

DESCRIPTION OF RECORDS	YEAR(S)	BOX SIZE	<u># OF</u>	<u>RECORDS</u>
		LxWxH	BOXES	MANUAL
				<u>SECTION</u>
Administrative and Subject Files		17"x11"x9"	1 Box	
- Sheriff's Sales	2015-2016	1/ X11 X9	1 BOX	AL-1(2)
- Subpoena Files	2015-2016			AL-1(2) AL-1(2)
<u>*</u>	2013-2010			AL-1(2) AL-46
- Right to Know Requests Contracts	1990-2001	15"x12"x 10"	1 Box	AL-40 AL-8(2)
	2012-2014	13 X12 X 10	1 DOX	` ′
Use Permit Agreements		2422-1522-1022	1 D	AL-8(2)
Contracts	1984-1998	24"x15"x10"	1 Box	AL-8(2)
Administrative and Subject Files,		24"x12"x10"	1 Box	
Contracts and Litigation Case Files	1001 2014			47.1(0)
- Miscellaneous general and	1991-2014			AL-1(2)
subject files	10.50.2001			
- Contracts	1969-2001			AL-8(2)
- Lease	1988			AL-8(2)
- Use Permit Agreements	2005-2014			AL-8(2)
- Litigation Case File	2001			AL-19(1)
Administrative and Subject Files,		24"x15"x10"	1 Box	
Contracts and Litigation Case Files				
 Miscellaneous general and 	1988-2009			AL-1(2)
subject files				
- Contracts	2009-2014			AL-8(2)
- Lease	1978-2007			AL-8(2)
- Litigation Case File	2000			AL-19(1)
Administrative and Subject Files and		15"x12"x 10"	1 Box	
Contracts				
- Miscellaneous general and	1994-2014			AL-1(2)
subject files				
- Contracts	2000-2014			AL-8(2)
- Lease	2000-2013			AL-8(2)
- Use Permit Agreements	2012			AL-8(2)
Administrative and Subject Files		15"x12"x 10"	1 Box	. ,
- Miscellaneous general and	1995-2014			AL-1(2)
subject files				(-)
Municipal Lien Files (satisfied/closed)	2014-2018	15"x12"x 10"	1 Box	AL-25
Litigation Case Files	2013-2018	24"x15"x10"	2 Boxes	AL-19(1)
Administrative and Subject Files	2014-2016	24"x15"x10"	2 Boxes	AL-1(2)
- Miscellaneous general and	2011 2010	24"x12"x10"	2 DOACS	
subject files		ZI AIZ AIV		
subject files	1			