

CITY OF BETHLEHEM
INTER-DEPARTMENTAL CORRESPONDENCE

SUBJECT: Request for Approval by City Council of Contract Award or Contract Price Increase Pursuant to City Ordinance, Article 121.05 (a)

Project or Contract Reference: 2021-25 WWTP Main Control Building Space Configuration Conceptual Plan

TO: City Council, all members, and Council Solicitor

FROM: Edward J. Boscola, P.E. - Director of Water & Sewer Resources

DATE: June 16, 2021

On behalf of the Administration, pursuant to City Ordinances, Article 121.05, I request City Council's approval of the following recommendation of the referenced contract award or price increase.

- Check Type of Contract or Change:

_____ The contract is for over \$50,000 and required to be bid under the Third Class City Code. We have advertised the above referenced project and received qualified bids. We recommend award of the contract to the bidder identified and for the reasons stated below.

_____ The recommendation is for a price increase of 10% or more for an existing contract over \$50,000 that was previously bid and awarded under the Third Class City Code.

✓ The contract is for the engagement of professional services. We have received proposals for professional services in connection with above referenced project. We recommend award of the contract to D'Huy Engineering, Inc.

- Is the contract appropriation or price increase included in this year's budget? ✓yes ___no

2021 Sewer Capital Budget

- Identify contract funding sources (general fund, grants, loans, etc.....):

Account # 008A-88136

- The name and address of the recommended Professional Service Provider are:

D'Huy Engineering, Inc.
1 East Broad Street

Suite 310
Bethlehem, PA 18018
Attn. Craig W. Murray, P.E.

- Term of contract or estimated completion date, subject to standard extensions:

December 31, 2021

- Description of project or scope of services to be provided:

This project is Phase 1 of a multi-phase plan and involves the evaluation of the existing lab, locker rooms, operator station, offices, and former process spaces in order to improve the working environment at the Wastewater Treatment Plant. Future phases will include Phase 2 which will include final design, bidding & construction of the above mentioned improvements, and Phase 3 which will include future upgrades to the Maintenance and Administration work areas. The deliverables under this contract include a conceptual design and budgetary numbers for the City's use in preparing the 2022 sewer capital budget.

- State the actual or estimated price to the City or the proposed Department budget allowance for the initial term; and state payment rate per unit of service if applicable:

\$17,000

- Number of renewal term options and duration of each renewal, if any:

None

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

\$17,000

- Reasons for recommendation of Administration and Council approval of contract:

Two (2) proposals were received from competent Architectural/Engineering consultants. Proposals were priced at \$17,000 and \$36,000. D'Huy Engineering, Inc. had a well-defined scope and relevant experience. Therefore, it is recommended a contract be awarded to D'Huy Engineer, Inc. at their proposal of \$17,000.

Please approve this recommendation by passing the accompanying resolution. A vote of final approval is requested at the first City Council agenda listing of this matter.

By: Edward J. Bosola
Department Head

Copies To: Mayor
Director of Administration
Director of Budget and Finance
Law Bureau
Purchasing Bureau
Controller
Project Manager
Attachment: proposed resolution

RESOLUTION NO. _____

Authorization for Contract or Amendment under Article 121.05(a)

BE IT RESOLVED by the Council of the City of Bethlehem that the Mayor and the Controller and/or such other City officials as deemed appropriate by the City Solicitor, are hereby authorized to execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the following named contractor, for the uses and purposes indicated in the supporting Recommendation of Award of Bid or Contract dated June 16, 2021.

1. Name of Contractor: D'Huy Engineering, Inc.
2. Project or Contract Reference: 2021-25 WWTP Main Control Building Space Configuration Conceptual Plan

Sponsored by _____

ADOPTED by Council this _____ day of _____, 20____.

President of Council

ATTEST:

City Clerk