

# CITY OF BETHLEHEM

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## DEPARTMENT OF PUBLIC WORKS INTEROFFICE MEMORANDUM

**TO:** Robert Vidoni, City Clerk

**FROM:** Michael Alkhal, P.E., Director of Public Works/City Engineer

**RE:** Resolution to Authorize the Signing of Highway Occupancy Permit Applications

**DATE:** February 18, 2021

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Attached is a draft resolution to authorize the Director of Public Works and Chief Engineer to submit and sign applications to PennDOT for Highway Occupancy Permits (HOP). A resolution is required by PennDOT when the City is submitting an HOP application on its own, or if an agent is submitting an HOP on behalf of the City.

Please place this item on City Council's agenda for their consideration and passage at your earliest convenience. If you have any questions, please feel free to contact me.

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cc: T. Wells  
File/xc

By:   
Title: Public Works Director/City Engineer

**RESOLUTION NO. 2021-**

BE IT RESOLVED, by the Council of the City of Bethlehem, Northampton County, and it is hereby resolved by authority of the same that the Director of Public Works and Chief Engineer of the City of Bethlehem, are authorized and directed to sign and submit applications for Highway Occupancy Permits (HOP) to the Department of Transportation.

Sponsored by /s/ \_\_\_\_\_

/s/ \_\_\_\_\_

ADOPTED by Council this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

/s/ \_\_\_\_\_  
President of Council

ATTEST:

/s/ \_\_\_\_\_  
City Clerk