

CITY OF BETHLEHEM
INTER-DEPARTMENTAL CORRESPONDENCE

SUBJECT: Request for Approval by City Council of Contract Award or Contract Price Increase Pursuant to City Ordinance, Article 121.05 (a)

Project or Contract Reference: 2021 14 Asbestosis Removal in City Hall

TO: City Council, all members, and Council Solicitor

FROM: Michael Alkhal, P.E. Director of Public Works / City Engineer

DATE: 02/12/2021

On behalf of the Administration, pursuant to City Ordinances, Article 121.05, I request City Council's approval of the following recommendation of the referenced contract award or price increase.

- Check Type of Contract or Change:

_____ The contract is for over \$50,000 and required to be bid under the Third Class City Code. We have advertised the above referenced project and received qualified bids. We recommend award of the contract to the bidder identified and for the reasons stated below.

_____ The recommendation is for a price increase of 10% or more for an existing contract over \$50,000 that was previously bid and awarded under the Third Class City Code.

______ The contract is for the engagement of professional services. We have received a proposal for professional services in connection with above referenced project. We recommend award of the contract to:

- Is the contract appropriation or price increase included in this year's budget? yes ___no
- Identify contract funding sources (general fund, grants, loans, etc.....):
Facilities Bonds
62019-660999
- The name and address of the recommended Professional Service Provider are:
ACM Associates, INC.
1431 S. Fourth Street
Allentown, PA 18103
- Term of contract or estimated completion date, subject to standard extensions:

120 Days

- Description of project or scope of services to be provided:
Provide professional services to remove and dispose approximately 13,000 Square Feet of Vinyl asbestos tiles (VAT) and perform post abatement air monitoring testing in various rooms and offices in building B and Police Department.
- State the actual or estimated price to the City or the proposed Department budget allowance for the initial term; and state payment rate per unit of service if applicable:
Price for vinyl asbestos tiles removal and disposal is: \$39,480.00
Price for air testing, post abatement is \$600 per visit. Ten (10) visits are needed: \$6000.00
Total professional service price will sum up to: \$ \$45,480.00
- Number of renewal term options and duration of each renewal, if any:
N/A
- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:
N/A
- Reasons for recommendation of Administration and Council approval of contract:
AMC Associates, INC. was the lowest responsible/qualified services of three (3) quotes received, ranging from \$45,480.00 to \$67,500.00

Please approve this recommendation by passing the accompanying resolution. A vote of final approval is requested at the first City Council agenda listing of this matter.

By: _____
Department Head

Copies To: Mayor
Director of Administration
Director of Budget and Finance
Law Bureau
Purchasing Bureau
Controller
Project Manager
Attachment: proposed resolution

RESOLUTION NO. _____

Authorization for Contract or Amendment under Article 121.05(a)

BE IT RESOLVED by the Council of the City of Bethlehem that the Mayor and the Controller and/or such other City officials as deemed appropriate by the City Solicitor, are hereby authorized to execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the following named contractor, for the uses and purposes indicated in the supporting Recommendation of Award of Bid or Contract dated

1. Name of Contractor: ACM Associates, INC.
2. Project or Contract Reference: 2021 14 Asbestosis Removal in City Hall

Sponsored by _____

ADOPTED by Council this _____ day of _____, 20____.

President of Council

ATTEST:

City Clerk