



## City of Bethlehem Memorandum

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**TO:** J. William Reynolds, Chairman, Finance Committee

**FROM:** Mark W. Sivak, Director of Budget & Finance *mws*

**DATE:** August 20, 2020

**SUBJECT:** Finance Committee – General Fund Adjustments

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The following are adjustments requested to the General Fund. Memos explaining the adjustments are attached for review. The adjustments will amend the total General Fund budget from \$81,002,820 to \$81,085,730.

### REVENUE

<u>Account #</u>	<u>Account Title</u>	<u>From</u>	<u>To</u>	<u>Change</u>
001A-30402	City Health	\$2,900,320	\$2,970,520	\$70,200
001A-30470	Police JAG	45,319	58,029	<u>12,710</u>
				\$82,910

### APPROPRIATION

<u>Account #</u>	<u>Account Title</u>	<u>From</u>	<u>To</u>	<u>Change</u>
0302-42177	Immunization Outreach	\$ 3,916	\$74,116	\$70,200
0601-42166	Justice Assistance Grant	45,319	58,029	<u>12,710</u>
				\$82,910

# CITY OF BETHLEHEM

## Department of Community and Economic Development Interoffice Memo

**To:** Mark Sivak  
**From:** Kristen Wenrich, Health Director  
**Date:** August 19, 2020  
**Re:** Health Budget Amendments

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Please have City Council's Finance Committee consider the following amendments:


1. Increase expenditure account 0302-42177, Immunization, by 70, 200 from \$ 3,916 to \$ 74,116 due to receipt of subsequent available funding for flu promotion and advertising.
  - a. Increase revenue account 001-30402, Grants and Gifts City Health, by \$ 70, 200 from \$ 2,900,320 to 2,970,520.

Please contact me if you have any questions.

KW/slp

ec:Alicia Karner/K. Wenrich/file

**CITY OF BETHLEHEM, PENNSYLVANIA  
DEPARTMENT OF POLICE**

	<b>INTER-OFFICE MEMORANDUM</b>	
	<b>TO:</b>	Mark Sivak
	<b>FROM:</b>	Captain Michelle Kott #345
	<b>DATE:</b>	18 Aug 2020
	<b>RE:</b>	2019 Edward Byrne Memorial Justice Assistance Grant

Under the 2019 Edward Byrne Memorial Justice Assistance Grant (JAG) the Bethlehem Police Department has \$12,710.00 remaining to continue improvements in computer hardware, software, and peripherals. This memo is a request to have the above mentioned funds moved to the designated account so that the city can obtain the federal grant funds. These funds were budgeted in 2019 but not expended.