

**CITY OF BETHLEHEM**  
**INTER-DEPARTMENTAL CORRESPONDENCE**

**SUBJECT:** Request for Approval by City Council of Contract Award or Contract Price Increase Pursuant to City Ordinance, Article 121.05 (a)

Project or Contract Reference: 2020 14 Traffic Signal Upgrades

**TO:** City Council, all members, and Council Solicitor

**FROM:** Michael Alkhal, P.E., Director of Public Works

**DATE:** November 11, 2020

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On behalf of the Administration, pursuant to City Ordinances, Article 121.05, I request City Council's approval of the following recommendation of the referenced contract award or price increase.

- Check Type of Contract or Change:

\_\_\_\_\_ The contract is for over \$50,000 and required to be bid under the Third Class City Code. We have advertised the above referenced project and received qualified bids. We recommend award of the contract to the bidder identified and for the reasons stated below.

\_\_\_X\_\_\_ The recommendation is for a price increase of 10% or more for an existing contract over \$50,000 that was previously bid and awarded under the Third Class City Code.

\_\_\_\_\_ The contract is for the engagement of professional services. We have received a proposal for professional services in connection with above referenced project. We recommend award of the contract to:

- Is the contract appropriation or price increase included in this year's budget? X yes \_\_\_no

- Identify contract funding sources (general fund, grants, loans, etc.....):  
66002-62019

- The name and address of the recommended Professional Service Provider are:

(Electrical Contractor)  
Armour & Sons Electric, Inc  
23 E Cabot Boulevard  
Langhorne, PA 19047

- Term of contract or estimated completion date, subject to standard extensions:

60 days Substantial Completion, 90 days Final Completion

- Description of project or scope of services to be provided:

Upon award, the City was made aware that the bid items contained within the Base Bid for the Electrical Contractor were erroneously switched with the items for the Alternate Bid (Linden and Broad Streets Intersection Electrical). Armour Electric was the lowest bidder for both intersections, and so a price increase to the contract is all that is needed to address this error. The City intends to award the work for the intersection of Elizabeth Ave and Linden Street and not the alternate intersection at Linden and Broad Streets at this time. The bid difference is \$28,080, bringing the contract total to \$126,077.

- State the actual or estimated price to the City or the proposed Department budget allowance for the initial term; and state payment rate per unit of service if applicable:

\$126,077– Armour & Sons Electric, Inc. (Electric Contractor)

- Number of renewal term options and duration of each renewal, if any:  
N/A
- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:  
N/A
- Reasons for recommendation of Administration and Council approval of contract:

Armour Electric’s bid was still the lowest of three (3) bids and the change order is to reflect their bid price items for the correct intersection. The revised total contract of \$126,077 is within the City’s budgeted amount for this project.

Please approve this recommendation by passing the accompanying resolution. A vote of final approval is requested at the first City Council agenda listing of this matter.

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By:   
Department Head

- Copies To: Mayor  
Director of Administration  
Director of Budget and Finance  
Law Bureau  
Purchasing Bureau  
Controller  
Project Manager
- Attachment: proposed resolution

RESOLUTION NO. \_\_\_\_\_

Authorization for Contract or Amendment under Article 121.05(a)

BE IT RESOLVED by the Council of the City of Bethlehem that the Mayor and the Controller and/or such other City officials as deemed appropriate by the City Solicitor, are hereby authorized to execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the following named contractor, for the uses and purposes indicated in the supporting Recommendation of Award of Bid or Contract dated November 11, 2020.

1. Name of Contractor: Armour & Sons Electric, Inc.
2. Project or Contract Reference: 2020 14 Traffic Signal Upgrades

Sponsored by \_\_\_\_\_

\_\_\_\_\_

ADOPTED by Council this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
President of Council

ATTEST:

\_\_\_\_\_  
City Clerk