



CITY OF BETHLEHEM

10 East Church Street, Bethlehem, Pennsylvania 18018-6025


Phone: 610-865-7085

Fax: 610-865-7330

TDD: 610-865-7086

www.bethlehem-pa.gov

Memo

To: Adam Waldron, Council President
From: Michael Brett, Housing & Community Development Administrator
CC: Robert Donchez, Mayor
Alicia Miller Karner, Director, DCED 
Date: July 1, 2020
Re: 2019 Substantial Amendment CDBG- Exterior Improvement Loan Program

The Department of Community and Economic Development is recommending a Substantial Amendment to the 2019 CDBG Action Plan incorporate the Exterior Improvement Loan Program as an additional activity.

The Exterior Improvement Loan Program is an existing City program that provides loan funds to properties in need of ADA accessible upgrades. The program offers availability of 2 loans per year up to \$60,000 per loan. The activity is funded through Program Income produced by repayment of previously issued loans. This amendment is being made to acknowledge this program as an active activity in the 2019 Action Plan. All future Action Plans will identify this program upon initial submission to HUD.

In accordance with CDBG program regulations, the City is allowed to make substantial amendments to its Annual Action Plan and Budget in accordance with the City's Citizen Participation Plan.

Bethlehem has determined that it is necessary to amend the approved CDBG program budget for the previously approved program year FY 2019. This is considered a substantial amendment in accordance with Bethlehem's Citizen Participation Plan as the following applies: a) Adding or dropping an activity.

The amendment to the FY 2019 CDBG Annual Action Plan is proposed as follows:

- Exterior Improvement Loan Program \$120,000

This document has been made available to the public for 30 days, starting on May 29th, 2020 and a virtual public meeting was held on June 10th for public comment to consider the proposed substantial changes.

Please consider these proposed changes and the attached resolution at the Wednesday, July 7th, 2020, council meeting.

RESOLUTION NO. 2020 -

WHEREAS, Federal regulations allow the City of Bethlehem, Pennsylvania, as a HUD entitlement community, to prepare an Amendment to the Community Development Block Grant Program Action Plan to accept the Exterior Improvement Loan Program as an additional activity; and

WHEREAS, the City of Bethlehem has prepared a Substantial Amendment to the 2019 Action Plan and made it available to the public.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BETHLEHEM:

1. That the Action Plan for FY 2019 for the City of Bethlehem for the period from January 1, 2019 to December 31, 2019, is hereby approved.
2. That the Mayor of the City of Bethlehem is authorized to provide the necessary assurances and certifications to the U.S. Department of Housing and Urban Development and to submit the FY 2019 Action Plan for HUD approval.

Sponsored by: /s/ _____
/s/ _____

ADOPTED by Council this ____ day of _____, 2020.

/s/ _____
President of Council

ATTEST:

/s/ _____
City Clerk