

CITY OF BETHLEHEM

DEPARTMENT OF PUBLIC WORKS INTEROFFICE MEMORANDUM

SUBJECT: Request for Approval by City Council of Contract Award or Contract Price Increase Pursuant to City Ordinance, Article 121.05 (a)

Project or Contract Reference: 2020 09 Bethlehem Dog Kennel– General Construction Contract.

TO: City Council, all members, and Council Solicitor

FROM: Michael Alkhal, P.E., Director of Public Works

DATE: June 30, 2020

On behalf of the Administration, pursuant to City Ordinances, Article 121.05, I request City Council's approval of the following recommendation of the referenced contract award or price increase.

- Check Type of Contract or Change:

The contract is for over \$50,000 and required to be bid under the Third Class City Code. We have advertised the above referenced project and received qualified bids. We recommend award of the contract to the bidder identified and for the reasons stated below.

The recommendation is for a price increase of 10% or more for an existing contract over \$50,000 that was previously bid and awarded under the Third Class City Code.

The contract is for the engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services. We recommend award of the contract.

- Is the contract appropriation or price increase included in this year's budget? yes no
- Identify contract funding sources (general fund, grants, loans, etc.....):

69999-66196

- The name and address of the recommended Contractor/Vendor/Professional Service Provider/Lowest Responsible Bidder are:

Tri-Vet Contracting Company, Inc.
53 Louck Road
Pine Grove, PA 17963

- Term of contract or estimated completion date, subject to standard extensions:

180 days from the Notice to Proceed

- Description of project or scope of services to be provided:

The project includes work associated with the following tasks:

- Demolition of existing walls, floors and ceiling tiles in the existing Control Room space in the City Hall garage.
- Installation of new FRP wall panels in the kennel room.
- Painting of existing paneling in office area
- Installation of new fluid applied resinous flooring
- Installation of new acoustical ceiling tiles and support grid
- Painting of existing doors

- State the actual or estimated price to the City or the proposed Department budget allowance for the initial term; and state payment rate per unit of service if applicable:

\$59,340

- Number of renewal term options and duration of each renewal, if any:

None

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

N/A


- Reasons for recommendation of Administration and Council approval of contract:

Three (3) bids were received from contractors with base bids ranging in price from \$61,600 to \$72,400. The lowest base bid was from Tri-Vet Contracting Company. References and supporting information were checked and Tri-Vet Contracting Company was found to be a responsible bidder at their base bid of \$61,600. There was an alternate bid item which reduced Tri-Vet Contracting Company's bid by \$2,260. The City has decided to proceed with the Alternate bid for a total of \$59,340.

Three other contracts are required for the completion of the Dog Kennel Project. The Electrical Construction, Plumbing Construction, and HVAC Construction bids all came in under \$50,000 each, therefore a Council Resolution is not required for award. The bids were as follows.

- EC – 3 bids received, lowest bidder was A.N. Lynch Co., Inc. at \$24,000
- PC – 4 bids received, lowest bidder was Shannon. A. Smith, Inc. at \$25,664
- HVAC – 4 bids received, lowest bidder was Shannon A. Smith, Inc. at \$21,665

Please approve this recommendation by passing the accompanying resolution. A vote of final approval is requested at the first City Council agenda listing of this matter.

By: 

Michael Alkhal, P.E.

Copies To: Mayor
Director of Administration
Director of Budget and Finance
Law Bureau
Purchasing Bureau
Controller

Attachment: proposed resolution

RESOLUTION NO. _____

Authorization for Contract or Amendment under Article 121.05(a)

BE IT RESOLVED by the Council of the City of Bethlehem that the Mayor and the Controller and/or such other City officials as deemed appropriate by the City Solicitor, are hereby authorized to execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the following named contractor, for the uses and purposes indicated in the supporting Recommendation of Award of Bid or Contract dated June 30, 2020.

1. Name of Contractor: Tri-Vet Contracting Company
2. Project or Contract Reference: 2020-09 Bethlehem Dog Kennel—
General Construction Contract.

Sponsored by _____

ADOPTED by Council this _____ day of _____, 20____.

President of Council

ATTEST:

City Clerk