



# CITY OF BETHLEHEM

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## Memo

To: Adam Waldron, Council President  
From: Michael Brett, Housing & Community Development Administrator *Michael Brett*  
CC: Robert Donchez, Mayor  
Alicia Miller Karner, Director, DCED  
Date: May 28, 2020  
Re: 2019 Substantial Amendment CDBG- CARES Act

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The Department of Community and Economic Development is recommending a Substantial Amendment to the 2019 CDBG Action Plan incorporate CARES Act funding for disaster relief efforts resulting from the COVID-19 pandemic. CARES Act funding is a new allocation of funding.

In accordance with CDBG program regulations, the City is allowed to make substantial amendments to its Annual Action Plan and Budget in accordance with the City's Citizen Participation Plan.

Bethlehem has determined that it is necessary to amend the approved CDBG program budget for the previously approved program year FY 2019. This is considered a substantial amendment in accordance with Bethlehem's Citizen Participation Plan as the following applies: a) Adding or dropping an activity.

The amendment to the FY 2019 CDBG Annual Action Plan is proposed as follows:

CARES Act-Program Administration	\$159,372
• Implementation, monitoring and reporting associated with the CDBG program	
CARES Act-Housing Assistance	\$337,490

<ul style="list-style-type: none"> <li>• support for the LV Eviction Conciliation Program and mortgage assistance</li> </ul>	
CARES Act-Homelessness Support	\$15,000
<ul style="list-style-type: none"> <li>• costs associated with COVID related homelessness expenses</li> </ul>	
CARES Act-Non-profit Operational Support	\$135,000
<ul style="list-style-type: none"> <li>• public service support for non-profit COVID response</li> </ul>	
CARES Act-Business Assistance	\$150,000
<ul style="list-style-type: none"> <li>• expenses associated with business modifications in response to COVID</li> </ul>	

In addition to funds provided through the CARES Act, the city will reprogram Program Income from the HOME Program to further assist in COVID-19 related relief efforts. These funds are as a result of repayment of previously loaned HOME funding. This funding is not being redirected from a current project.

<b>Source-Activity</b>	<b>Budget</b>
HOME-Housing Assistance	\$100,000
<ul style="list-style-type: none"> <li>• support for the LV Eviction Conciliation Program and mortgage assistance</li> </ul>	

This document has been made available to the public for five days, starting on May 29th, 2020 to consider the proposed substantial changes.

Please consider these proposed changes and the attached resolution at the Wednesday, June 3<sup>rd</sup>, 2020, council meeting.

**RESOLUTION NO. 2020 -**

WHEREAS, Federal regulations allow the City of Bethlehem, Pennsylvania, as a HUD entitlement community, to prepare an Amendment to the Community Development Block Grant Program Action Plan to accept activities and funds through the CARES Act; and

WHEREAS, the City of Bethlehem has prepared a Substantial Amendment to the 2019 Action Plan and made it available to the public.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BETHLEHEM:

1. That the Action Plan for FY 2019 for the City of Bethlehem for the period from January 1, 2019 to December 31, 2019, is hereby approved.
2. That the Mayor of the City of Bethlehem is authorized to provide the necessary assurances and certifications to the U.S. Department of Housing and Urban Development and to submit the FY 2019 Action Plan for HUD approval.

Sponsored by: /s/ \_\_\_\_\_  
/s/ \_\_\_\_\_

ADOPTED by Council this \_\_\_\_ day of \_\_\_\_\_, 2020.

/s/ \_\_\_\_\_  
President of Council

ATTEST:

/s/ \_\_\_\_\_  
City Clerk