

CITY OF BETHLEHEM
INTER-DEPARTMENTAL CORRESPONDENCE

SUBJECT: Request for Approval by City Council of Contract Award or Contract Price Increase Pursuant to City Ordinance, Article 121.05 (a)

Project or Contract Reference: WWTP Process Upgrade Evaluation and Preliminary Design Effort – Act 537 Sewage Facilities Planning

TO: City Council, all members, and Council Solicitor

FROM: Edward J. Boscola, PE, Director of Water and Sewer Resources

DATE: May 20, 2020

On behalf of the Administration, pursuant to City Ordinances, Article 121.05, I request City Council's approval of the following recommendation of the referenced contract award or price increase.

- Check Type of Contract or Change:

The contract is for over \$50,000 and required to be bid under the Third Class City Code. We have advertised the above referenced project and received qualified bids. We recommend award of the contract to the bidder identified and for the reasons stated below.

The recommendation is for a price increase of 10% or more for an existing contract over \$50,000 that was previously bid and awarded under the Third Class City Code.

The contract is for the engagement of professional services. We have received and reviewed a proposal for professional services in connection with above referenced project. We recommend award of the contract to AECOM Technical Services, Inc.

- Is the contract appropriation or price increase included in this year's budget? yes no

2020 Sewer Fund - General Expenses

- Identify contract funding sources (general fund, grants, loans, etc.....):

Account #3003-42055 – Professional Services

- The name and address of the recommended Professional Service Provider are:

AECOM Technical Services, Inc.
1700 Market Street, Suite 1600
Philadelphia, PA 19103

- Term of contract or estimated completion date, subject to standard extensions:

The contract shall run through December 31, 2020.

- Description of project or scope of services to be provided:

Consultant shall provide engineering services for the performance of waste water treatment process evaluations and preliminary design for upgrades at the WWTP. This effort is a follow-up to the City's Act 537 Sewage Facilities Plan Review. The scope of work shall include four tasks: Task 1 – Influent Sampling Improvements Evaluation; Task 2 - Chemically Enhanced Primary Treatment Study and Preliminary Design; Task 3 – Plant Hydraulic Modeling and Preliminary Design for a 3rd Intermediate Clarifier; Task 4 – Aeration Demand Evaluation. Deliverables for each task shall include reports with recommendations and preliminary design documents with cost estimates for future capital budgeting.

- State the actual or estimated price to the City or the proposed Department budget allowance for the initial term; and state payment rate per unit of service if applicable:

\$150,000

- Number of renewal term options and duration of each renewal, if any:

N/A

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

\$150,000

- Reasons for recommendation of Administration and Council approval of contract:

This design effort will lay the ground work for the next major round of upgrades and expansion at the WWTP in keeping with the long term goals of the City's Act 537 Plan. AECOM is our waste water process engineer who was chosen under a previous RFP. They have extensive experience in these matters throughout the country.

Please approve this recommendation by passing the accompanying resolution. A vote of final approval is requested at the first City Council agenda listing of this matter.

By: Edward J. Boscola

Copies To: Mayor
Director of Administration
Director of Budget and Finance
Law Bureau
Purchasing Bureau
Controller

Attachment: proposed resolution

RESOLUTION NO. _____

Authorization for Contract or Amendment under Article 121.05(a)

BE IT RESOLVED by the Council of the City of Bethlehem that the Mayor and the Controller and/or such other City officials as deemed appropriate by the City Solicitor, are hereby authorized to execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the following named contractor, for the uses and purposes indicated in the supporting Recommendation of Award of Bid or Contract dated May 20, 2020:

1. Name of Contractor: AECOM Technical Services, Inc.
2. Project or Contract Reference: WWTP Process Upgrade Evaluation and Preliminary Design Effort – Act 537 Sewage Facilities Planning

Sponsored by _____

ADOPTED by Council this _____ day of _____, 20____.

President of Council

ATTEST:

City Clerk