RESOLUTION NO. 2020-____

BE IT RESOLVED by the Council of the City of Bethlehem, Northampton County, Pennsylvania, That

WHEREAS, by virtue of Resolution No. 2010-6, adopted January 4, 2010, the City of Bethlehem declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved on December 16, 2008, and,

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality;

NOW, THEREFORE, BE IT RESOLVED that Council of the City of Bethlehem, Northampton County, Pennsylvania, in accordance with the above cited Municipal Records Manual, hereby authorizes the disposition of the following public records:

Office: Fire

See Exhibit A		
Sponsored by		
ADOPTED by Council this	day of	, 2020.
ATTEST:	President of Council	
City Clerk		

EXHIBIT A

DEPARTMENT OF FIRE Records to be approved for Destruction

DESCRIPTION OF RECORDS	YEAR(S)	BOX SIZE L x W x H	# OF BOX ES	RECORDS MANUAL SECTION
Job Postings	1990-2010	15.5" x 12" x 10.25"	7	PS-10
Overtime Records	2006-2015			PL-14
Daycare Fire Drills	2001-2005			FR-9
Drill Reports	2006			FR-5
Civil Service Commission Records	2006-2007			PS-3