

CITY OF BETHLEHEM
INTER-DEPARTMENTAL CORRESPONDENCE

SUBJECT: Request for Approval by City Council of Contract Award or Contract Price Increase Pursuant to City Ordinance, Article 121.05 (a)

Project or Contract Reference:

TO: City Council, all members, and Council Solicitor

FROM: Michael Alkhal, P.E., Director of Public Works / City Engineer

DATE: 11/25/2019

On behalf of the Administration, pursuant to City Ordinances, Article 121.05, I request City Council's approval of the following recommendation of the referenced contract award or price increase.

- Check Type of Contract or Change:

The contract is for over \$50,000 and required to be bid under the Third Class City Code. We have advertised the above referenced project and received qualified bids. We recommend award of the contract to the bidder identified and for the reasons stated below.

The recommendation is for a price increase of 10% or more for an existing contract over \$50,000 that was previously bid and awarded under the Third Class City Code.

The contract is for the engagement of professional services. We have received a proposal for professional services in connection with above referenced project. We recommend award of the contract to:

- Is the contract appropriation or price increase included in this year's budget? yes no
- Identify contract funding sources (general fund, grants, loans, etc.....):
69999-66048 Cash Reserves
- The name and address of the recommended Professional Service Provider are:
ALLOY5 ARCHITECTURE
530 West Broad Street
Bethlehem, PA 18018
- Term of contract or estimated completion date, subject to standard extensions:
15 Months

- Description of project or scope of services to be provided:
Architectural services for the demolition of the existing Rodgers Street Grounds & Traffic facility and design of a new structure. Scope of services broken down into phases: preliminary design, final design, permitting, specification preparation, bidding, and construction phase services.
- State the actual or estimated price to the City or the proposed Department budget allowance for the initial term; and state payment rate per unit of service if applicable:
\$49,550.00
- Number of renewal term options and duration of each renewal, if any:
N/A
- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:
N/A
- Reasons for recommendation of Administration and Council approval of contract:
Three (3) proposals were requested and two (2) were received ranging in cost from \$49,550 to \$79,850. Alloy5 prepared a proposal with a well-defined scope, they have staff with experience with similar projects, and their cost was the lowest of the proposals received.

Please approve this recommendation by passing the accompanying resolution. A vote of final approval is requested at the first City Council agenda listing of this matter.

By:  11/25/19
Department Head

- Copies To: Mayor
 Director of Administration
 Director of Budget and Finance
 Law Bureau
 Purchasing Bureau
 Controller
 Project Manager
- Attachment: proposed resolution

RESOLUTION NO. _____

Authorization for Contract or Amendment under Article 121.05(a)

BE IT RESOLVED by the Council of the City of Bethlehem that the Mayor and the Controller and/or such other City officials as deemed appropriate by the City Solicitor, are hereby authorized to execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the following named contractor, for the uses and purposes indicated in the supporting Recommendation of Award of Bid or Contract dated 11/25/2019

1. Name of Contractor: ALLOY5 ARCHITECTURE
2. Project or Contract Reference: 2019-10 Rodgers St Facility

Sponsored by _____

ADOPTED by Council this _____ day of _____, 20____.

President of Council

ATTEST:

City Clerk