

CITY OF BETHLEHEM
INTER-DEPARTMENTAL CORRESPONDENCE

SUBJECT: Request for Approval by City Council of Contract Award or Contract Price Increase Pursuant to City Ordinance, Article 121.05 (a)

Project: Upgrades to 3 non-compliant public bathroom facilities
ADA upgrades at Monocacy Park, Yosko Pool, Clearview Pool

TO: City Council, all members, and Council Solicitor

FROM: Michael Alkhal, P.E. Director of Public Works

DATE: October 10, 2019

On behalf of the Administration, pursuant to City Ordinances, Article 121.05, I request City Council's approval of the following recommendation of the referenced contract award or price increase.

- Check Type of Contract or Change:

_____ The contract is for over \$50,000 and required to be bid under the Third Class City Code. We have advertised the above referenced project and received qualified bids. We recommend award of the contract to the bidder identified and for the reasons stated below.

_____ The recommendation is for a price increase of 10% or more for an existing contract over \$50,000 that was previously bid and awarded under the Third Class City Code.

X The contract is for the engagement of professional services. We have received one (1) proposal for professional services in connection with above referenced project. We recommend award of the contract to Good Plumbing, Heating, Air Conditioning, Inc.

- Is the contract appropriation or price increase included in this year's budget? X yes ___ no
- Identify contract funding sources (general fund, grants, loans, etc.....):
CDBG 009A-90217
- The name and address of the recommended Professional Service Provider are:
SJ Thomas Co Inc
140 Bartram Ave
Lansdowne PA 19050
- Term of contract or estimated completion date, subject to standard extensions:
Designs to be completed by December 31, 2019

- Description of project or scope of services to be provided:
The 2017 Parks & Pool Comprehensive Study highlighted the need to upgrade our public bathrooms to ADA compliant facilities. This request will fund the designs needed to upgrade the bathrooms at Monocacy Park, Yosko Pool, and Clearview Pool. These three locations were prioritized based on current condition.
- State the actual or estimated price to the City or the proposed Department budget allowance for the initial term; and state payment rate per unit of service if applicable:
 - \$1,950 Monocacy Park
 - \$1,750 Yosko Pool
 - \$1,750 Clearview Pool
 - \$5,450 Total for design services
- Number of renewal term options and duration of each renewal, if any:
None
- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:
N/A
- Reasons for recommendation of Administration and Council approval of contract:

The City has done multiple projects utilizing S J Thomas, and finds them qualified reliable and cost competitive.

Please approve this recommendation by passing the accompanying resolution. A vote of final approval is requested at the first City Council agenda listing of this matter.

By: _____
Department Head

Copies To: Mayor
Business Administrator
Director of Community and Economic Development
Director of Budget and Finance
Law Bureau
Purchasing Bureau
Controller
Attachment: proposed resolution

RESOLUTION NO. _____

Authorization for Contract or Amendment under Article 121.05(a)

BE IT RESOLVED by the Council of the City of Bethlehem that the Mayor and the Controller and/or such other City officials as deemed appropriate by the City Solicitor, are hereby authorized to execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the following named contractor, for the uses and purposes indicated in the supporting Recommendation of Award of Bid or Contract dated October 10, 2019.

1. Name of Contractor: SJ Thomas Co Inc
2. Project or Contract Reference: ADA upgrades to public bathrooms at Monocacy Park, Yosko Pool, and Clearview Pool

Sponsored by _____

ADOPTED by Council this _____ day of _____, 20__.

President of Council

ATTEST:

City Clerk