

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS (COA)Building address 346 WEST STREETOwner of building SECRET SESTION + ERIN VAVRA Phone: [REDACTED]Owner's **email** & mailing address [REDACTED]Applicant BILL SHAFER / SHAFER CONSTRUCTION Phone: [REDACTED]Applicant's **email** & mailing address [REDACTED]

Street and Number

City

State

Zip Code

APPLICANT MUST ATTEND MEETING FOR CASE TO BE HEARD.**USE THE CHECKLIST ON THE BACK OF THIS APPLICATION TO ENSURE YOUR SUBMISSION IS COMPLETE.**

Application form, photographs, and drawings must be submitted (see attached for deadline) prior to the regular scheduled meeting in order to be placed on the agenda for the next meeting.

1. PHOTOGRAPHS - Photographs of your building and neighboring buildings **must accompany** your application.

2. TYPE OF WORK PROPOSED - Check all that apply. Please bring any samples or manufactures specifications for products you will use in this project.

☐ Trim and decorative woodwork☐ Skylights☒ Siding and Masonry☐ Metal work☒ Roofing, gutter and downspout☐ Light fixtures☒ Windows, doors, and associated hardware☐ Signs☐ Storm windows and storm doors☒ Demolition OF GARAGE☐ Shutters and associated hardware☒ Other ADDITION TO REAR☐ Paint (Submit color chips - HARB only)

OF HOUSE

3. DRAWINGS OF PROPOSED WORK - Required drawings **must accompany** your application. Please submit **ONE ORIGINAL AND TEN (10) COPIES OF DRAWINGS, PHOTOGRAPHS, APPLICATION FORM, AND ANY SPECIFICATIONS**

☐ Alteration, renovation, restoration (1/4 or 1/8"=1'0" scale drawings required IF walls or openings altered.)☒ New addition (1/4" or 1/8"=1'0" scale drawings: elevations, floor plans, site plan)☐ New building or structure (1/4" or 1/8"=1'0" scale drawings: elevations, floor plans, site plan)☐ Demolition, removal of building features or building (1/4" or 1/8"=1'0" scale drawings: elevation of remaining site and site plan)☐ A scale drawing, with an elevation view, is required for all sign submittals

4. DESCRIBE PROJECT - Describe any work checked in #2 and #3 above. Attach additional sheets as needed.

DEMOLISH 1960'S CONCRETE BLOCK GARAGE TO GAIN ACCESS TO YARD

DEMOLISH PREVIOUS ADDITION TO HOME

BUILD NEW ADDITION TO REAR OF HOME

5. APPLICANT'S SIGNATURE [Signature] **DATE:** 9-15-24

OWNER'S SIGNATURE _____ **DATE:** _____