

"ORIGINAL" PAID 10.19.2021  
WR  
REVIEWED 10.20  
CP

City of Bethlehem, Pennsylvania

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS (COA)

Building address 223 E. Church St.  
Owner of building Jeffrey A. and Susan F. Parks Phone [REDACTED]  
Owner's email & mailing address [REDACTED] mailing address: 223 E. Church Street, Bethlehem, PA 18018  
Applicant Susan F. Parks Phone: same  
Applicant's email & mailing address same  
*Street and Number City State Zip Code*

**APPLICANT MUST ATTEND MEETING FOR CASE TO BE HEARD.**  
**USE THE CHECKLIST ON THE BACK OF THIS APPLICATION TO ENSURE YOUR SUBMISSION IS COMPLETE.**

***Application form, photographs, and drawings must be submitted 2 weeks prior to the regular scheduled meeting in order to be placed on the agenda for the next meeting.***

<p>1. <b>PHOTOGRAPHS</b> - Photographs of your building and neighboring buildings <b>must accompany</b> your application.</p>															
<p>2. <b>TYPE OF WORK PROPOSED</b> – Check all that apply. Please bring any samples or manufactures specifications for products you will use in this project.</p> <table border="0"> <tr> <td><input checked="" type="checkbox"/> Trim and decorative woodwork</td> <td><input type="checkbox"/> Skylights</td> </tr> <tr> <td><input type="checkbox"/> Siding and Masonry</td> <td><input type="checkbox"/> Metal work</td> </tr> <tr> <td><input type="checkbox"/> Roofing, gutter and downspout</td> <td><input type="checkbox"/> Light fixtures</td> </tr> <tr> <td><input type="checkbox"/> Windows, doors, and associated hardware</td> <td><input type="checkbox"/> Signs</td> </tr> <tr> <td><input type="checkbox"/> Storm windows and storm doors</td> <td><input type="checkbox"/> Demolition</td> </tr> <tr> <td><input type="checkbox"/> Shutters and associated hardware</td> <td><input checked="" type="checkbox"/> Other _____</td> </tr> <tr> <td><input type="checkbox"/> Paint (Submit color chips – HARB only)</td> <td><input type="checkbox"/> PORCH <input type="checkbox"/> FLOOR</td> </tr> </table>		<input checked="" type="checkbox"/> Trim and decorative woodwork	<input type="checkbox"/> Skylights	<input type="checkbox"/> Siding and Masonry	<input type="checkbox"/> Metal work	<input type="checkbox"/> Roofing, gutter and downspout	<input type="checkbox"/> Light fixtures	<input type="checkbox"/> Windows, doors, and associated hardware	<input type="checkbox"/> Signs	<input type="checkbox"/> Storm windows and storm doors	<input type="checkbox"/> Demolition	<input type="checkbox"/> Shutters and associated hardware	<input checked="" type="checkbox"/> Other _____	<input type="checkbox"/> Paint (Submit color chips – HARB only)	<input type="checkbox"/> PORCH <input type="checkbox"/> FLOOR
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<p>3. <b>DRAWINGS OF PROPOSED WORK</b> – Required drawings <b>must accompany</b> your application. Please submit <b><u>ONE ORIGINAL AND TEN (10) COPIES OF DRAWINGS, PHOTOGRAPHS, APPLICATION FORM, AND ANY SPECIFICATIONS</u></b></p> <p><input type="checkbox"/> Alteration, renovation, restoration (1/4 or 1/8"=1'0" scale drawings required IF walls or openings altered.)</p> <p><input type="checkbox"/> New addition (1/4" or 1/8"=1'0" scale drawings: elevations, floor plans, site plan)</p> <p><input type="checkbox"/> New building or structure (1/4" or 1/8"=1'0" scale drawings: elevations, floor plans, site plan)</p> <p><input checked="" type="checkbox"/> Demolition, removal of building features or building (1/4" or 1/8"=1'0" scale drawings: elevation of remaining site – SEE PHOTOS and site plan)</p> <p><u>A scale drawing, with an elevation view, is required for all sign submittals</u></p>															
<p>4. <b>DESCRIBE PROJECT</b> – Describe any work checked in #2 and #3 above. Attach additional sheets as needed. PROJECT is removal and replacement of porch floor with Azek Porch Vintage Collection Coastline composite material. Coastline is a grey color, as per photo. Sample will be provided at meeting. Floor was painted gray prior to current green paint. Also plan is to remove railing/spindles. These items have deteriorated from persistent carpenter bee infestation. Railings are not visible because of plantings around the porch and height of porch is less than 30". Porch will be repainted in same colors.</p>															
<p>5. APPLICANT'S SIGNATURE <u>Susan Parks</u></p> <p>OWNER'S SIGNATURE <u>Susan Parks</u></p>	<p>DATE: <u>10/18/21</u></p> <p>DATE: <u>10/18/21</u></p>														

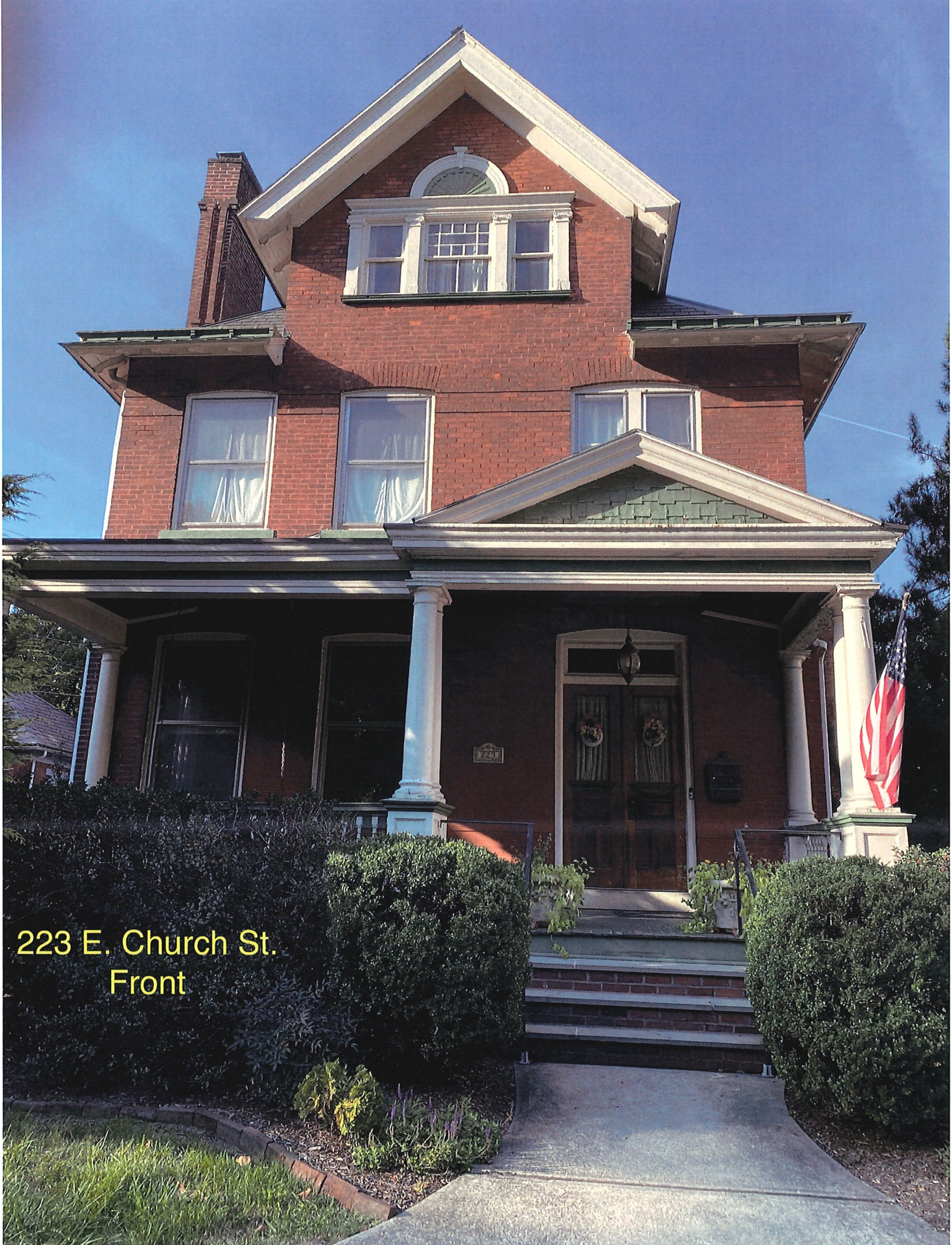
ADDENDUM TO APPLICATION OF SUSAN PARKS  
223 E. CHURCH ST.

ATTACHED PHOTOS

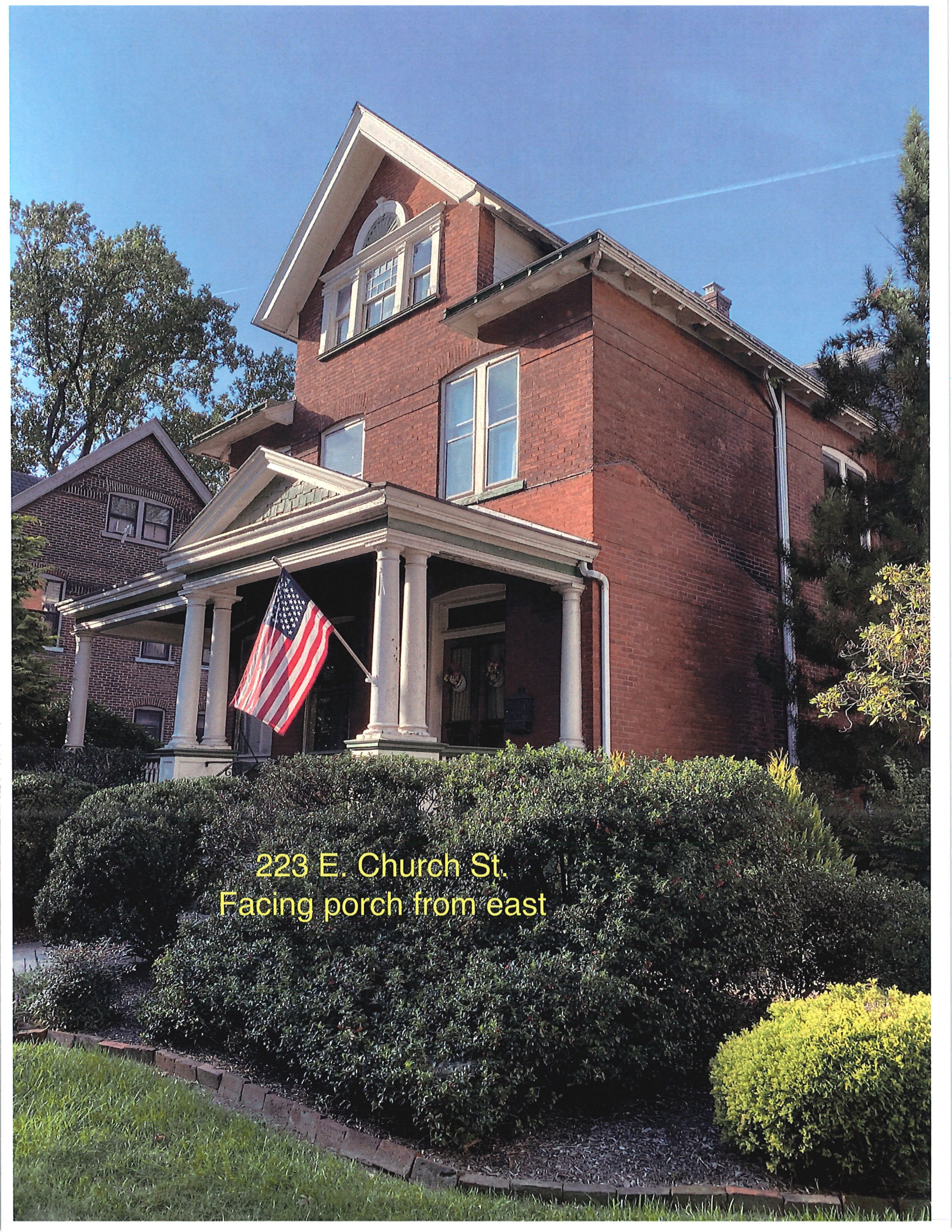
1. 223 E. CHURCH STREET – FRONT VIEW
2. 223 E. CHURCH STREET – VIEW OF PORCH FROM EAST
3. 223 E. CHURCH STREET – VIEW OF PORCH FROM WEST
4. 215 & 217 E. CHURCH STREET- HOMES IMMEDIATELY WEST OF 223 E. CHURCH STREET ACROSS PENN STREET, AN ALLEY
5. 227 E. CHURCH STREET – PROPERTY IMMEDIATELY EAST OF 223 E. CHURCH ST.
6. 223 E. CHURCH STREET PORCH SHOWING RAILINGS ON WEST AND SOUTH (FRONT) SIDES – TO BE REMOVED
7. 223 E. CHURCH STREET – PORCH SHOWING RAILINGS ON EAST SIDE TO BE REMOVED
8. CLOSEUP OF PORCH RAILING DAMAGE FROM CARPENTER BEES
9. OTHER HOMES IN HISTORIC DISTRICT NEAR 223 E. CHURCH ST, WITHOUT PORCH RAILINGS
  - a. 443 CENTER STREET
  - b. 209 E. MARKET STREET
  - c. 146 E. MARKET STREET
  - d. 257 EAST MARKET STREET
10. PHOTO OF AZEK PORCH COASTLINE FLOORING MATERIAL, NOTE: tongue in groove, 3.125". Existing porch flooring is wood tongue in groove, same size. Original Azek sample will be offered at HARB meeting.

NOTE on Porch renovations:

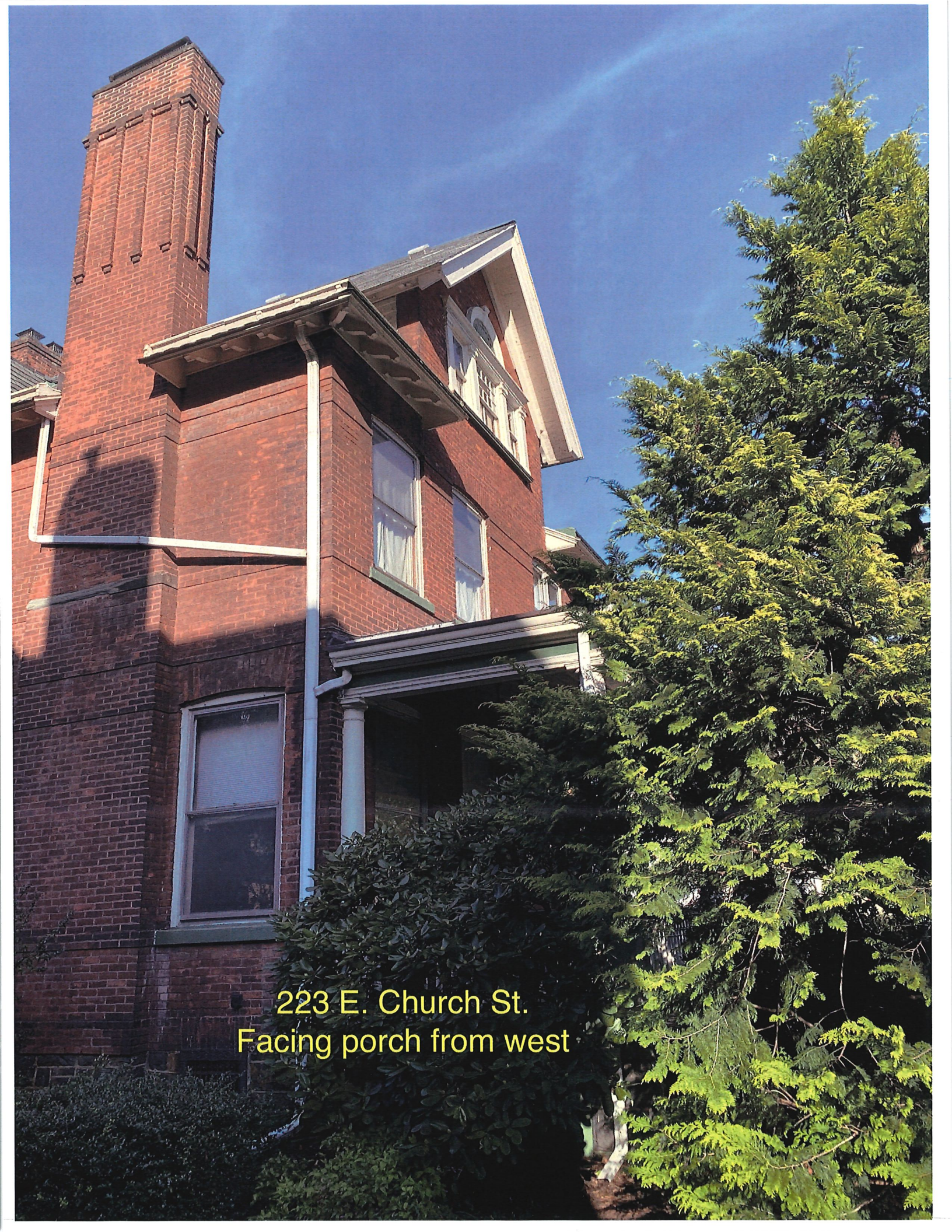
1. Lattice work under porch to be replicated and replace existing lattice work, in wood.
2. Iron railing at steps to be repaired or replaced.
3. Porch to be painted in current colors.



223 E. Church St.  
Front

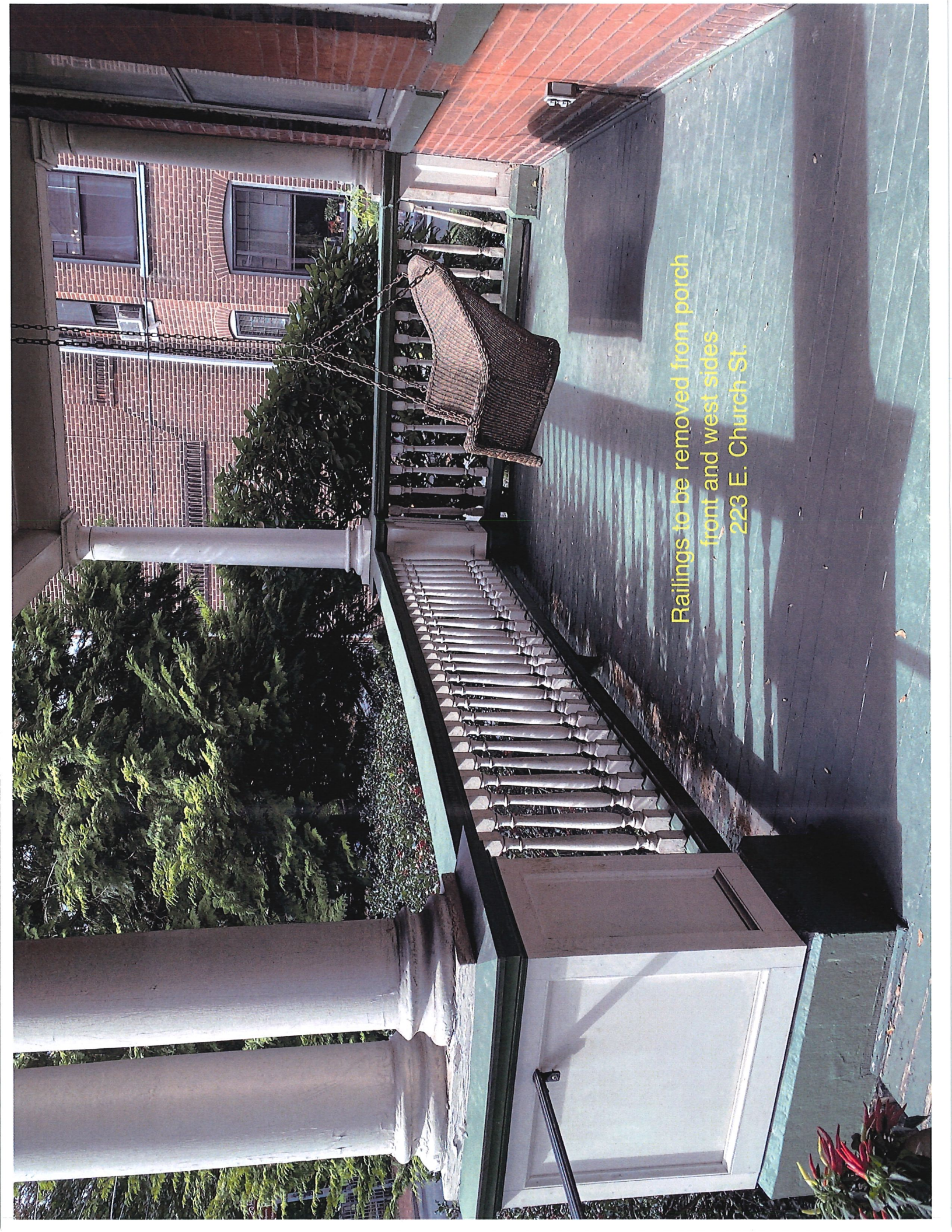


223 E. Church St.  
Facing porch from east



223 E. Church St.  
Facing porch from west

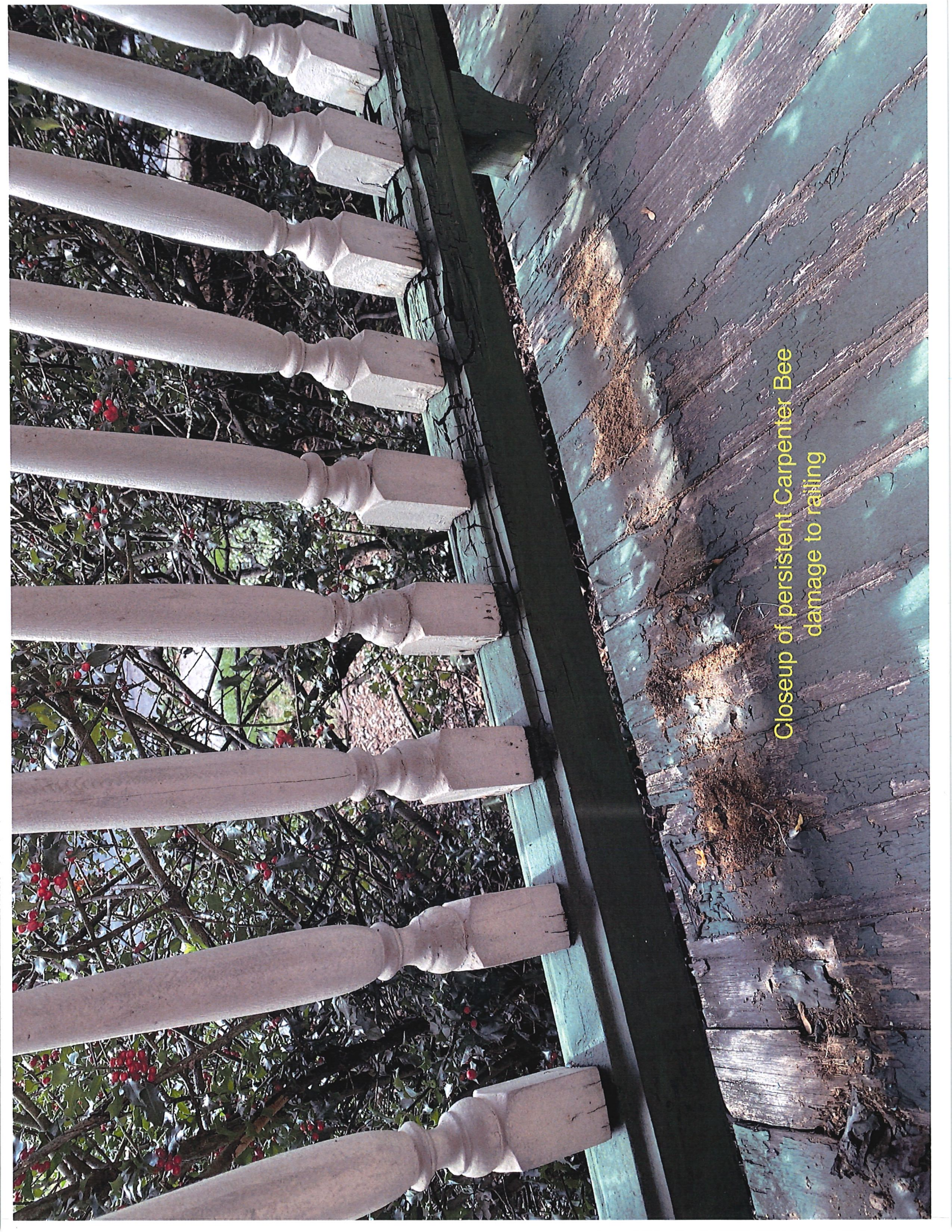
Railings to be removed from porch  
front and west sides  
223 E. Church St.





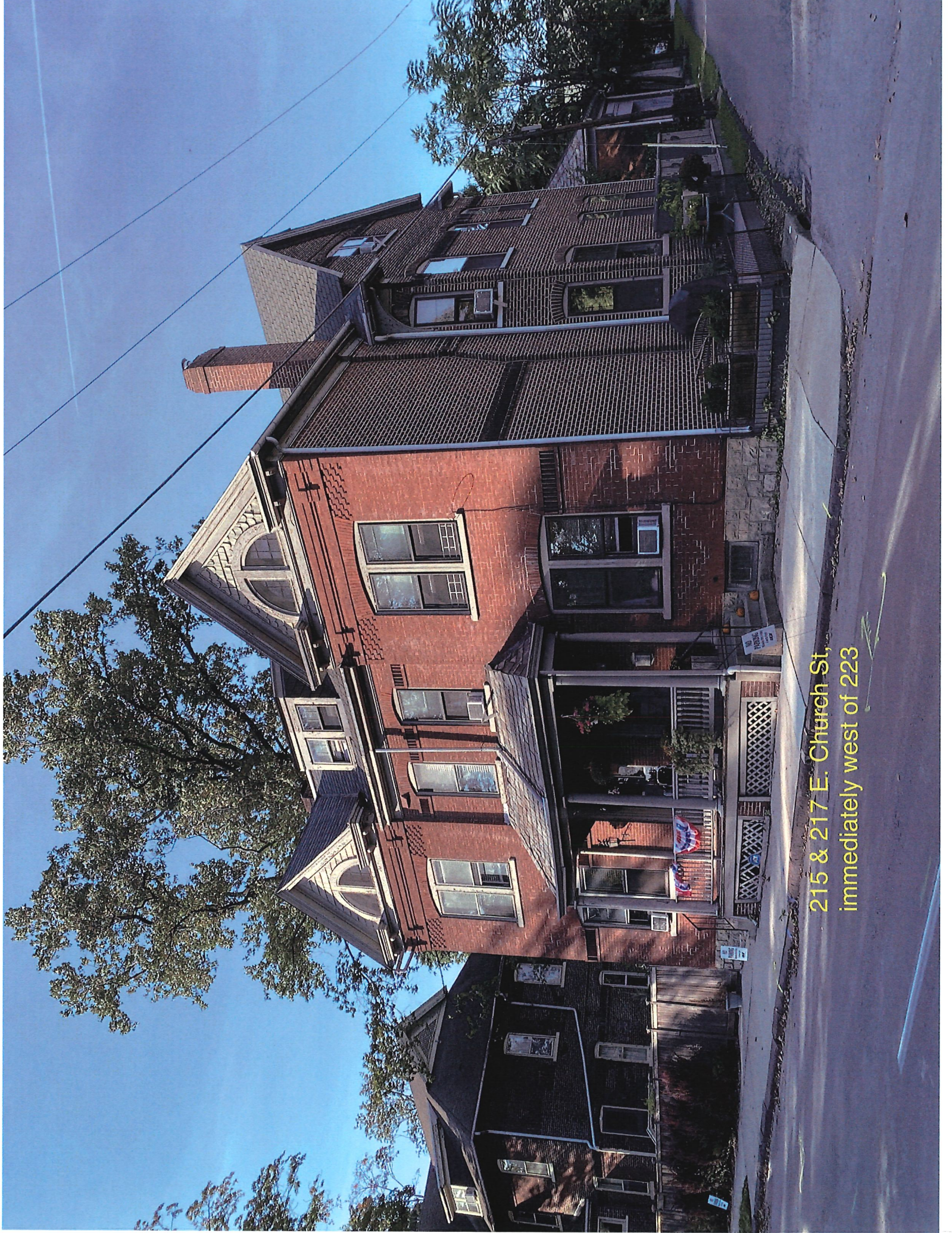
223 E. Church St.

East Side porch railings to be removed

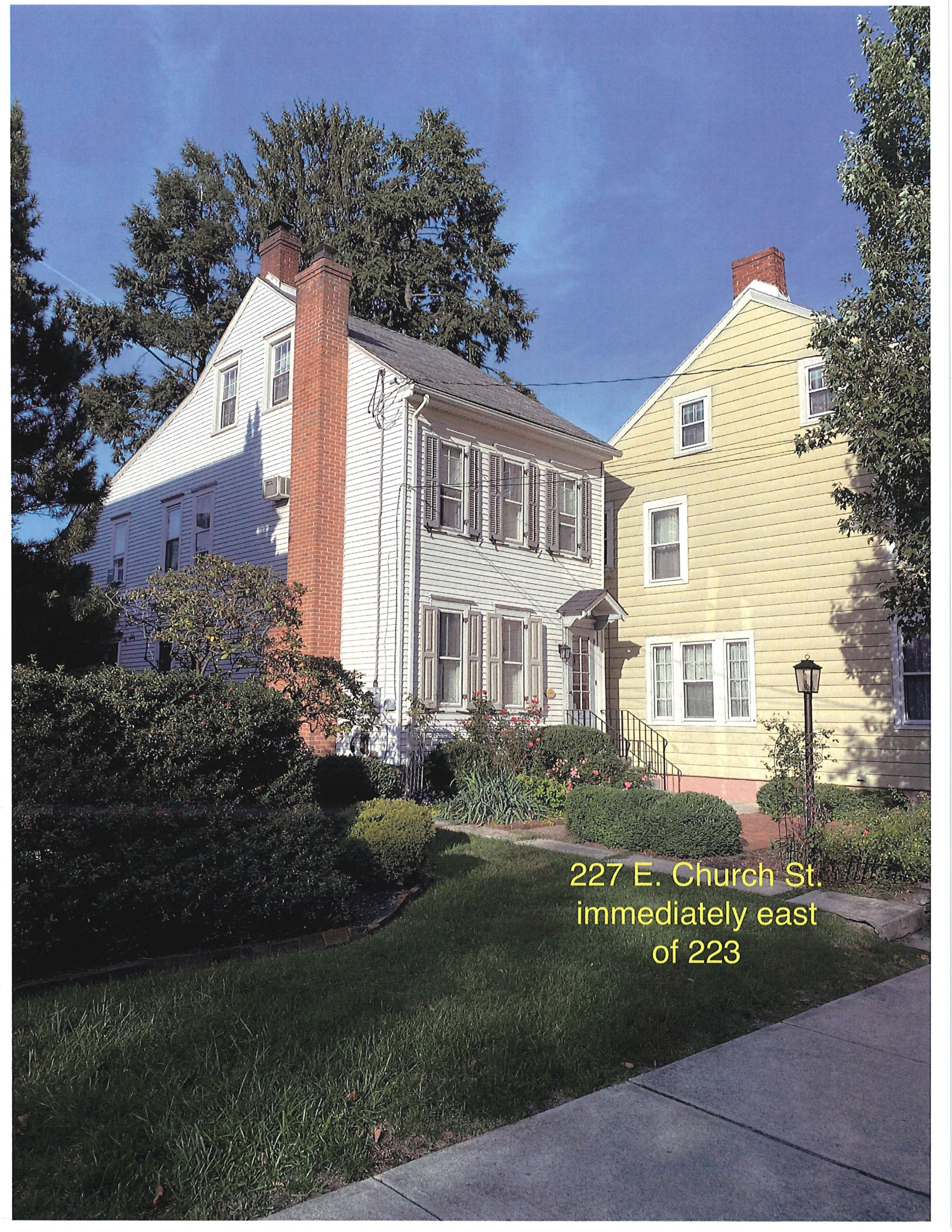


Closeup of persistent Carpenter Bee damage to railing

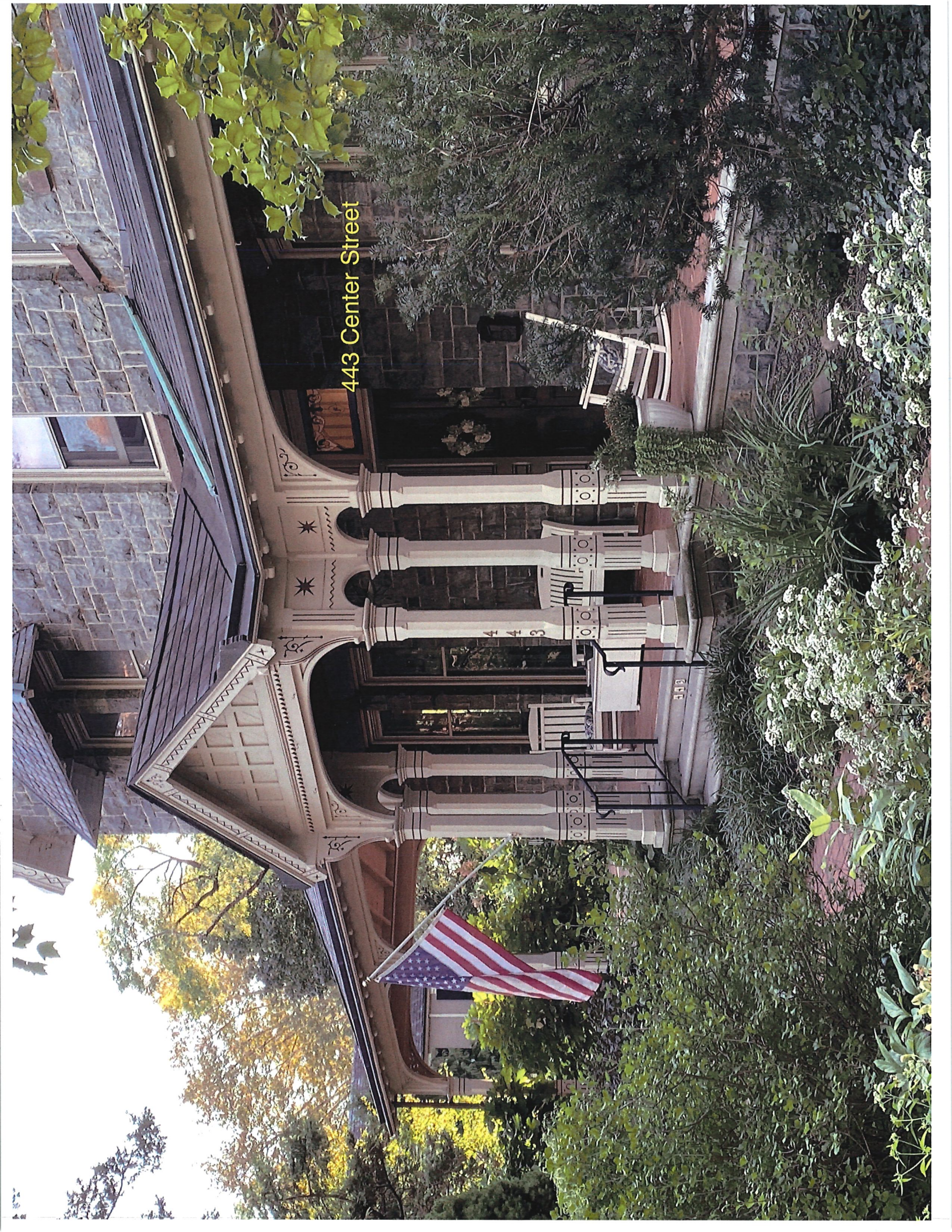




215 & 217 E. Church St,  
immediately west of 223



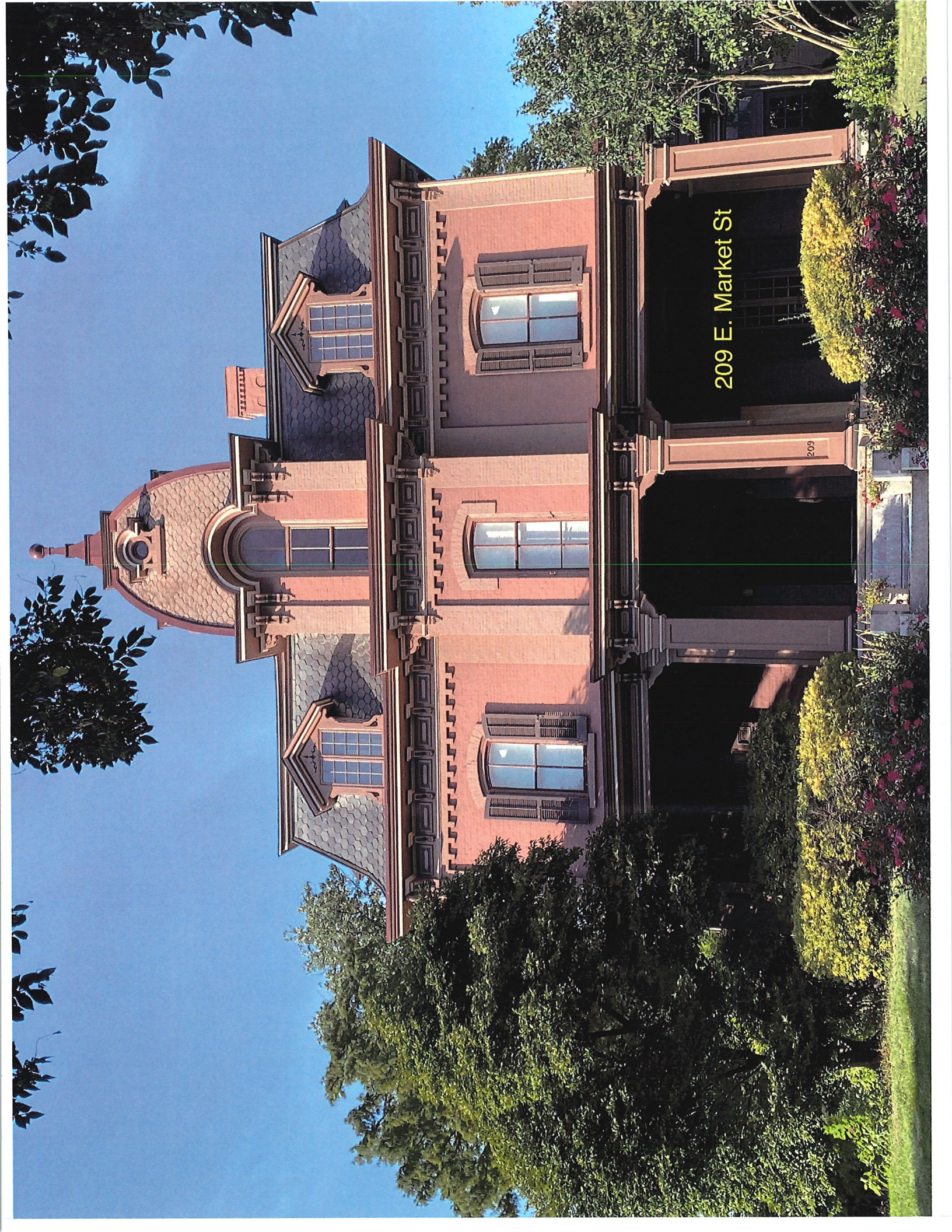
227 E. Church St.  
immediately east  
of 223



443 Center Street

443

443



209 E. Market St

209



146 E. Market St.

257 E. Market St.

257

257



