

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS (COA)

Building address 321 E. 4th St. Bethlehem, PA 18015

Owner of building Touchstone Theatre Phone [redacted]

Owner's email & mailing address [redacted] 321 E. 4th St. Bethlehem, PA 18015

Applicant Chris Eggly Phone: [redacted]

Applicant's email & mailing address 302 E. 4th St. Bethlehem PA 18018

Street and Number [redacted] City [redacted] Zip Code [redacted]

APPLICANT MUST ATTEND MEETING FOR CASE TO BE HEARD.

USE THE CHECKLIST ON THE BACK OF THIS APPLICATION TO ENSURE YOUR SUBMISSION IS COMPLETE.

Application form, photographs, and drawings must be submitted 2 weeks prior to the regular scheduled meeting in order to be placed on the agenda for the next meeting.

1. PHOTOGRAPHS - Photographs of your building and neighboring buildings must accompany your application.

2. TYPE OF WORK PROPOSED - Check all that apply. Please bring any samples or manufactures specifications for products you will use in this project.

- Trim and decorative woodwork
Siding and Masonry
X Roofing, gutter and downspout
Windows, doors, and associated hardware
Storm windows and storm doors
Shutters and associated hardware
Paint (Submit color chips - HARB only)
Skylights
Metal work
Light fixtures
Signs
Demolition
Other

3. DRAWINGS OF PROPOSED WORK - Required drawings must accompany your application. Please submit ONE ORIGINAL AND TEN (10) COPIES OF DRAWINGS, PHOTOGRAPHS, APPLICATION FORM, AND ANY SPECIFICATIONS

- NA Alteration, renovation, restoration (1/4 or 1/8"=1'0" scale drawings required IF walls or openings altered.)
New addition (1/4" or 1/8"=1'0" scale drawings: elevations, floor plans, site plan)
New building or structure (1/4" or 1/8"=1'0" scale drawings: elevations, floor plans, site plan)
Demolition, removal of building features or building (1/4" or 1/8"=1'0" scale drawings: elevation of remaining site and site plan)
A scale drawing, with an elevation view, is required for all sign submittals

4. DESCRIBE PROJECT - Describe any work checked in #2 and #3 above. Attach additional sheets as needed.

See attached build quote. Submitted pictures in place of drawings. Described in quote.

5. APPLICANT'S SIGNATURE [Signature] DATE: 11-30-21

OWNER'S SIGNATURE [Signature] DATE: 11-30-21

**PROPOSAL**  
**ALAN KUNSMAN ROOFING & SIDING, INC.**  
203 Washington Street • Freemansburg, PA 18017  
Phone: (610) 865-6990 • "PA - 000879"

Submitted to:	Touchstone Theatre	Date:	11/18/2021
Street:	321 East Fourth Street	Phone:	281-796-1764
City,State,Zip:	Bethlehem, PA 18015	Location:	SAME
Attn:	Chris Egging		

**OWNER MUST OBTAIN PERMIT, IF NEEDED, BEFORE WORK CAN BE STARTED**

We hereby submit specifications and cost to install an all new EPDM roof system overtop of the existing white-coated surface. The work would include the wall detail to follow. It would include removing and disposing of the existing terra cotta coping stones from approximately 40 linear feet of the low east parapet wall, to install 1/2" CDX plywood on the inner face and solid 2 x 10" lumber on top of the revealed brick surface, to fully adhere new .060 EPDM (black Rubber) membrane to the wood surface, up & over the wall, and then terminate and cap the wall with new .032 aluminum coping panels. Securing new 1/2" high-density Secure Shield insulation over the entire surface, with new 1/2" CDX plywood nailer installed at the two outer edges, then fully adhering new black .060 EPDM rubber membrane over all with very low odor Cav Grip III adhesive. The rubber would be turned up the inner rising wall and be terminated with 1/8" aluminum bar AND Counter metal inserted into a Reglet groove cut into the masonry. The bottom, outer edges would be terminated with stiffer .040 aluminum gravel stop and drip edging respectively. The bottom several courses of shingles at the top, (south) edge would be removed, the new rubber would be run upslope about two feet, and then be terminated with aluminum counter metal under remaining shingles. All pipes, walls, metal, and doorway flashing installed per manufacturer specifications. This price includes a Twenty year, non-prorated No-Dollar-Limit labor and material warranty.

**COST: \$14,000.00**

**PAYMENT SCHEDULE:** **\$100.00 IS DUE WITH RETURN OF SIGNED CONTRACT.**  
**\$4,500.00 IS DUE UPON THE START OF WORK.**  
**BALANCE IS DUE UPON COMPLETION OF WORK.**

\*Notes: Should any deteriorated wood, metal, or masonry be encountered in the course of this operation it would be repaired, and billed, on a separate Time and Material basis.

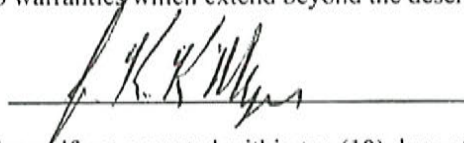
*These prices are good for thirty (30) days only due to nationwide shortages of material and delays in delivery. I cannot guarantee the timely execution of this project, but if authorization is given, we would keep you informed on these issues and advise on the earliest possible starting date as circumstances dictate.*

Our Workmanship is guaranteed for two (2) years from the date of completion.

**READ ENTIRE DOCUMENT CAREFULLY BEFORE SIGNING**

WE PROPOSE hereby to furnish material and labor, complete in accordance with above specifications, for the sum of:  
FOURTEEN THOUSAND DOLLARS AND 00/100 Dollars \$14,000.00  
All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents or delays beyond our control. Owner is to carry fire, tornado and other necessary insurance. Alan Kunsman Roofing & Siding, Inc. carries insurance as follows: Liability - \$1,000,000.00; General Automobile Liability - \$1,000,000.00 with an umbrella of \$5,000,000.00; Worker's Compensation - \$500,000.00. Alan Kunsman Roofing & Siding, Inc. hereby excludes any implied warranty of MERCHANTABILITY and any implied warranty of FITNESS FOR A PARTICULAR PURPOSE. There are no warranties which extend beyond the description on the hereof.

Authorized  
Signature:



NOTE: This proposal may be withdrawn by us if not accepted within ten (10) days of receipt hereof.

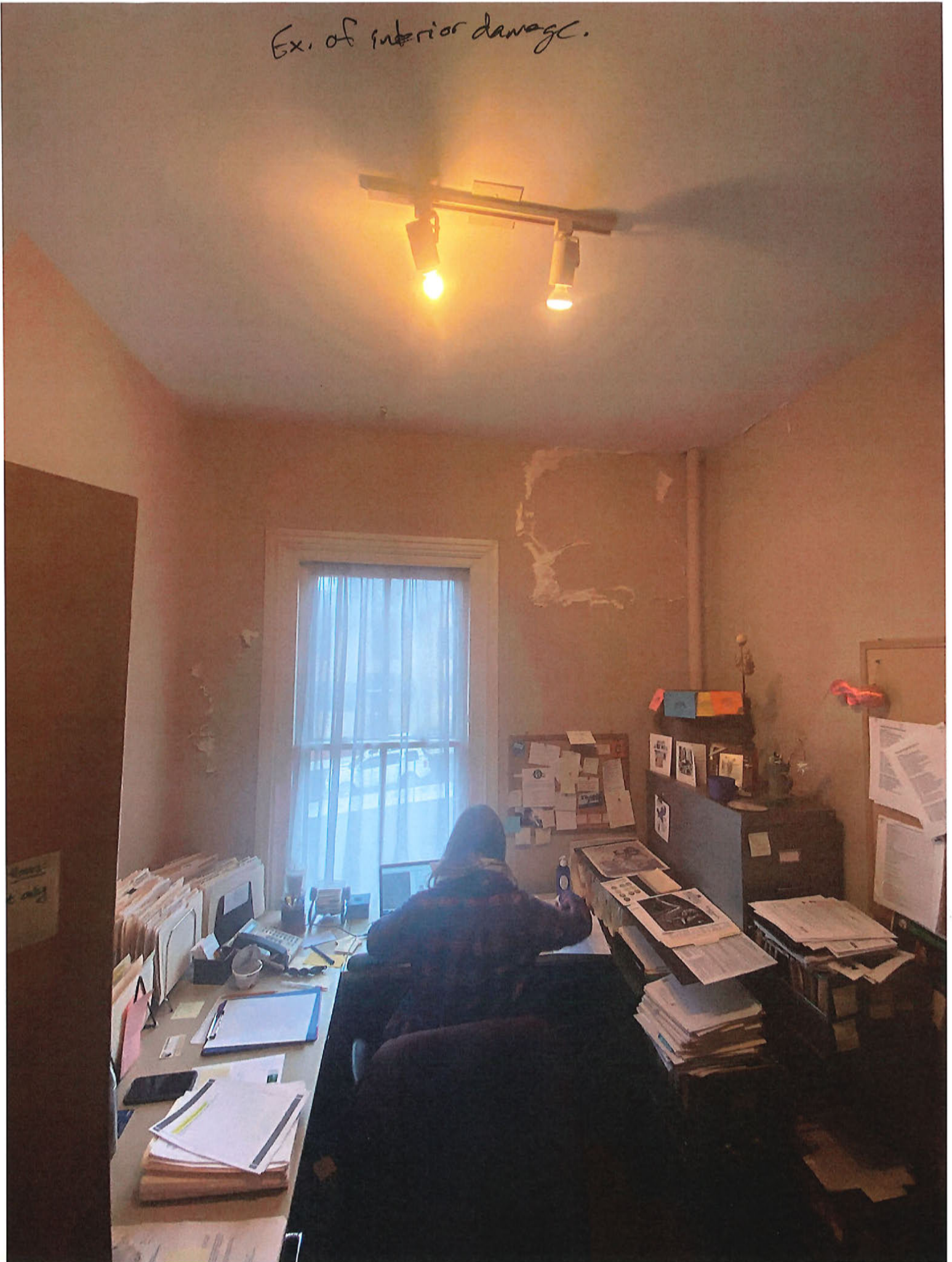
I/We accept this proposal at the price quoted herein under the conditions as specified. You are authorized to do the work as specified. FURTHERMORE, owner agrees to pay to Alan Kunsman Roofing and Siding, Inc. the sum of SEE PAYMENT SCHEDULE ABOVE dollars payable immediately upon completion, without defalcation, value received, with interest. And further, in case the said







Ex. of interior damage.



OFFICE COPY

