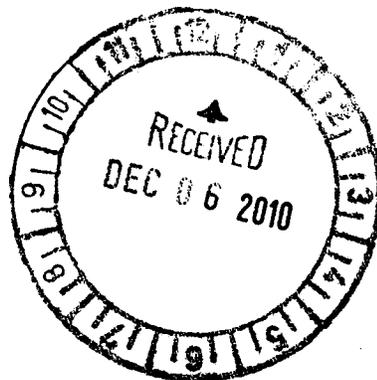


# CITY OF BETHLEHEM

Police Department

## Interoffice Memo



**To:** Council President Robert Donchez  
**From:** Robert J. Haffner Captain/9-1-1 Director  
**Re:** Adopting 911 Plan

---

Council President Donchez, I am requesting the adoption of the new 3 year 911 plan. The draft plan is included in this communication for your review. The second and third sheets are the actual resolution for council approval and signature. The plan was prepared by Essential Management Solutions, who is our 911 fund managers. The plan deals with future needs and operations of the 911 center but can be modified if conditions change.

If you have any questions please feel free to contact me 610-865-7161

Thank you for your time and consideration

---

cc: Mayor Callahan

DATE: 12-06-2010

Robert J. Haffner, Captain  
Bethlehem Police Department

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF BETHLEHEM,  
PENNSYLVANIA, APPROVING THE 9-1-1 TELEPHONE ACCESS PLAN AND  
CONTRIBUTION RATE FOR THE RESIDENTS OF THE CITY OF BETHLEHEM**

*WHEREAS*, on July 11, 1994 the Council of the City of Bethlehem implemented a City centralized Communications Center to dispatch all City emergency services, and

*WHEREAS*, the City Centralized Communication Center serves as the 9-1-1 Public Access Point, and

*WHEREAS*, the City Council have appointed Captain Robert J. Haffner as the City of Bethlehem's 9-1-1 Coordinator, and

*WHEREAS*, the City Council have developed a plan for the continuation of enhance 9-1-1 telephone service for the City of Bethlehem, and

*WHEREAS*, the City of Bethlehem have set the monthly contribution rate at \$1.25 per month and the rate will be included on all monthly telephone bills; collected by the telephone company and forwarded to the City of Bethlehem Treasurer for the exclusive use in the payment of authorized charges and provisions of 9-1-1 Emergency Telephone Services and that the said rate shall remain in effect from January, 2011 through and including January 2013, and

*WHEREAS*, the City Council have developed a triennial plan for 9-1-1 services and

*WHEREAS*, this plan conforms with the Guidelines for Administration of the Public Safety Emergency Telephone Act (Act 78 of 1990, PL.340, No.78 as Amended)

**A RESOLUTION OF THE BOARD OF COUNCIL OF CITY OF BETHLEHEM,  
PENNSYLVANIA, APPROVING THE 9-1-1 TELEPHONE ACCESS PLAN AND  
CONTRIBUTION RATE FOR THE RESIDENTS OF THE CITY OF BETHLEHEM**

***NOW, THEREFORE, BE IT RESOLVED***, by the City of Bethlehem Board of Council as follows:

1. That said 9-1-1 Telephone access plan is approved by the City Board of Council.
2. That Captain Robert J. Haffner, City of Bethlehem 9-1-1 Coordinator is authorized to file and update said plan and transmit all required documents and information to the Pennsylvania Emergency Management Agency for distribution to such other agents as required.

Adopted by Bethlehem City Council, the \_\_\_\_\_ day of \_\_\_\_\_ 2010

**BOARD OF CITY COUNCIL**

\_\_\_\_\_  
Robert J. Donchez, President

\_\_\_\_\_  
Eric R. Evans

\_\_\_\_\_  
Jean Belinski

\_\_\_\_\_  
Karen D. Dolan

\_\_\_\_\_  
David t. DiGiacinto

\_\_\_\_\_  
Gordon B Mowrer

\_\_\_\_\_  
J. William Reynolds

(Seal)

**BY:** \_\_\_\_\_  
Captain Robert J. Haffner, 9-1-1 Coordinator

**ATTEST:**

\_\_\_\_\_  
John B. Callahan, Mayor

# City of Bethlehem

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DEPARTMENT OF POLICE

Director Robert P. French  
Pennsylvania Emergency Management Agency  
2605 Interstate Drive  
Harrisburg, Pennsylvania 17110

December 20, 2010

Dear Director French:

The Elected Officials of the City of Bethlehem recognize their moral and legal responsibility to provide 9-1-1 emergency communications planning to protect their citizens in the event of an emergency.

This three-year plan was developed in accordance with:

1. Federal Communications Commission (FCC) Order 01-293 (Docket 94-102)
2. Pennsylvania Act 78 of 1990 as amended by Act 17 of 1998 and Act 56 of 2003

Our paramount concern for the development and implementation of this plan is for the health, safety and welfare of our citizens.

Therefore, the Elected Officials have reviewed this 9-1-1 Plan and thereby indicate their approval as signed and dated below.

## Board of Council

\_\_\_\_\_  
Robert J. Donchez, President (Date)

\_\_\_\_\_  
Eric R. Evans (Date)

\_\_\_\_\_  
Jean Belinski (Date)

\_\_\_\_\_  
Karen D. Dolan (Date)

\_\_\_\_\_  
David T. DiGiacinto (Date)

\_\_\_\_\_  
Gordon B Mowrer (Date)

\_\_\_\_\_  
J. William Reynolds (Date)



10 EAST CHURCH STREET, BETHLEHEM, PENNSYLVANIA 18018