



**CITY OF BETHLEHEM**  
**Attention: Public Works Department**  
10 E CHURCH STREET  
BETHLEHEM PA 18018  
610-997-7618  
[EventApp@bethlehem-pa.gov](mailto:EventApp@bethlehem-pa.gov)

**WEDDING CEREMONIES  
APPLICATION  
\$100.00**  
Please make checks payable to: The City of Bethlehem

**ANSWER THE FOLLOWING QUESTIONS (PLEASE PRINT)**

APPLICANT'S NAME	TELEPHONE NUMBER	EMAIL ADDRESS
APPLICANT'S ADDRESS		ZIP CODE
LOCATION	DATE	TIME (LIMITED TO TWO HOUR INCREMENTS)

**PLEASE READ THE FOLLOWING BEFORE SUBMITTING YOUR APPLICATION:**

- THIS APPLICATION MUST BE ACCOMPANIED BY A CHECK OR MONEY ORDER (NON-REFUNDABLE PAYABLE TO THE "CITY OF BETHLEHEM" IN THE AMOUNT OF **ONE HUNDRED DOLLARS (\$100.00)**
- APPLICATIONS WILL BE RETURNED IF NOT COMPLETE OR IF RECEIVED LATER THAN THIRTY (30) DAYS BEFORE THE EVENT
- ANY TENTS SHALL COMPLY WITH THE UCC CODE, NO TENTS TO BE STAKED INTO THE CITY STREET(S), PUBLIC PROPERTY OR PARKING LOTS, NO ALCOHOL IS PERMITTED.
- DECORATIONS SHOULD NOT BE UNATTENDED, PERMITTED ONE HOUR PRIOR TO EVENT AND MUST BE REMOVED PRIOR TO LEAVING THE SITE.
- ORGANIZER IS RESPONSIBLE FOR DISPOSAL OF WASTE AND GARBAGE.
- IF ELECTRIC IS REQUIRED PLEASE CONTACT PUBLIC WORKS DEPARTMENT, **ADDITIONAL FEE MAY APPLY.**

*I hereby certify that the statements contained herein are true and correct to the best of my knowledge and belief. I understand that if knowingly make any false statement herein I am subject to such penalties that may be prescribed by law or ordinance.*

APPLICANTS SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

**FOR OFFICE USE**

APPROVAL: \_\_\_\_\_ DENIAL: \_\_\_\_\_ PERMIT NUMBER: \_\_\_\_\_ DATE: \_\_\_\_\_