

Date:



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COMMERCIAL PLAN REVIEW INFORMATION FORM

****Authority Having Jurisdiction (Municipality)**_____

****Project Address**_____

****Present Tenant Name**_____

****Present Use per IBC**_____

****Proposed Tenant Name**_____

****Proposed Use per IBC**_____

****Construction Type per IBC**_____

Designer of Record_____ **Email**_____

****Scope of Work (Provide detailed description)**

****Type of Review Requested (check all that apply)**

☐ Building ☐ Plumbing ☐ Electrical ☐ Mechanical ☐ Energy ☐ Accessibility

☐ Sprinkler ☐ Fire Alarm ☐ Other _____

Design Standard Submitted (select one): ☐ IBC or ☐ IEBC – **Code Edition:** ☐ 2018

****Square footage of affected area**_____

Total building square footage_____

****Name of Applicant (please print)**_____

****Signature of Applicant**_____

****Email of Applicant**_____

****Applicant: Phone number:**_____ **Fax number:**_____

**** indicates a required field**