

CITY OF BETHLEHEM
INTER-DEPARTMENTAL CORRESPONDENCE

SUBJECT: Request for Approval by City Council of Contract Award or Contract Price Increase Pursuant to City Ordinance, Article 121.05 (a)

Project or Contract Reference: Act 537 Sewage Facilities Planning Review

TO: City Council, all members, and Council Solicitor

FROM: Edward J. Boscola, PE, Director of Water and Sewer Resources

DATE: June 27, 2019

On behalf of the Administration, pursuant to City Ordinances, Article 121.05, I request City Council's approval of the following recommendation of the referenced contract award or price increase.

- Check Type of Contract or Change:

_____ The contract is for over \$50,000 and required to be bid under the Third Class City Code. We have advertised the above referenced project and received qualified bids. We recommend award of the contract to the bidder identified and for the reasons stated below.

_____ The recommendation is for a price increase of 10% or more for an existing contract over \$50,000 that was previously bid and awarded under the Third Class City Code.

☒ The contract is for the engagement of professional services. We have received and reviewed seven (7) proposals for professional services in connection with above referenced project. We recommend award of the contract to AECOM Technical Services, Inc.

- Is the contract appropriation or price increase included in this year's budget? ☒ yes ☐ no

2019 Sewer Fund - General Expenses

- Identify contract funding sources (general fund, grants, loans, etc.....):

Account #3003-42055 – Professional Services

- The name and address of the recommended Professional Service Provider are:

AECOM Technical Services, Inc.
625 West Ridge Pike, Suite E-100
Conshohocken, PA 19428

- Term of contract or estimated completion date, subject to standard extensions:

The contract shall run through December 31, 2019.

- Description of project or scope of services to be provided:

Consultant shall provide engineering services for review of the City's Act 537 Sewage Facilities Plan. The scope of work shall include: a review of the current Plan which was developed in the 2002-2007 time frame and approved by PaDEP in 2012; an analysis of current waste water treatment and collection system operating conditions; evaluate WWTP wet-stream process alternatives for plant expansion; evaluate wet-weather operations and high flow management plan; review city and contributing municipality requirements for future collection and treatment capacity needs; offer recommendations for future planning efforts and treatment plant upgrades; meet with PaDEP to discuss findings and to consider NPDES permit and Act 537 Plan Update implications.

- State the actual or estimated price to the City or the proposed Department budget allowance for the initial term; and state payment rate per unit of service if applicable:

\$75,000

- Number of renewal term options and duration of each renewal, if any:

Following completion of this initial evaluation, the City, at its sole discretion, may extend the contract for additional phases and/or scope of work at a mutually agreeable fee and schedule.

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

\$75,000

- Reasons for recommendation of Administration and Council approval of contract:

Seven (7) proposals were received from competent engineering firms. Interviews were conducted with four (4) firms. AECOM's proposal, interview performance, and industry experience were judged to be the best. AECOM has extensive experience in these matters and references from peer organizations were very good.

Please approve this recommendation by passing the accompanying resolution. A vote of final approval is requested at the first City Council agenda listing of this matter.

By: Edward J. Boscola

Copies To: Mayor
Director of Administration
Director of Budget and Finance
Law Bureau
Purchasing Bureau
Controller
Attachment: proposed resolution

RESOLUTION NO. _____

Authorization for Contract or Amendment under Article 121.05(a)

BE IT RESOLVED by the Council of the City of Bethlehem that the Mayor and the Controller and/or such other City officials as deemed appropriate by the City Solicitor, are hereby authorized to execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the following named contractor, for the uses and purposes indicated in the supporting Recommendation of Award of Bid or Contract dated June 27, 2019:

1. Name of Contractor: AECOM Technical Services, Inc.
2. Project or Contract Reference: Act 537 Sewage Facility Planning Review

Sponsored by _____

ADOPTED by Council this _____ day of _____, 20__.

President of Council

ATTEST:

City Clerk