

CITY OF BETHLEHEM
INTER-DEPARTMENTAL CORRESPONDENCE

SUBJECT: Request for Approval by City Council of Contract Award or Contract Price Increase Pursuant to City Ordinance, Article 121.05 (a)

Project or Contract Reference: Costars COB City Hall Security Upgrades
Proposal # C00Q8405-05
Costars Contract # 040-003

TO: City Council, all members, and Council Solicitor

FROM: Mark DiLuzio, Chief of Police, Department Head

DATE: April 9, 2019

On behalf of the Administration, pursuant to City Ordinances, Article 121.05, I request City Council's approval of the following recommendation of the referenced contract award or price increase.

- Check Type of Contract or Change:

 X The contract is for over \$50,000 and required to be bid under the Third Class City Code. We have advertised the above referenced project and received qualified bids. We recommend award of the contract to the bidder identified and for the reasons stated below.

 The recommendation is for a price increase of 10% or more for an existing contract over \$50,000 that was previously bid and awarded under the Third Class City Code.

 The contract is for the engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services. We recommend award of the contract.

- Is the contract appropriation or price increase included in this year's budget? Yes
- Identify contract funding sources (general fund, grants, loans, etc.....):

Non-Utility Capital Improvement Program

- The name and address of the recommended Contractor/Vendor/Professional Service Provider/Lowest Responsible Bidder are:

Communication System Integrators, LLC (CSI)
4670b Schantz Road,
Allentown, Pa. 18104

- Term of contract or estimated completion date, subject to standard extensions:
One year -2019
- Description of project or scope of services to be provided:

CSI will provide an integrated and upgraded security solution to the City Hall Complex. This project will enhance perimeter, entry, exit, floor to floor security and security training. It will consolidate, update and unify all outdated security systems and new systems in City Hall in one central security location. It will enhance our existing security, fire alarm system and video surveillance system in and around the Government Center. This security solution will modernize and consolidate security needs, concerns and operations within the COB Government complex to a system compatible with the security needs of today.

- State the actual or estimated price to the City or the proposed Department budget allowance for the initial term; and state payment rate per unit of service if applicable:
Base proposal Investment - \$265,428.00
- Number of renewal term options and duration of each renewal, if any: N/A
- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised: N/A
- Reasons for recommendation of Administration and Council approval of contract:
Contract is over \$50,000 and required by Third Class City Code. Needed upgrades.

Please approve this recommendation by passing the accompanying resolution. A vote of final approval is requested at the first City Council agenda listing of this matter.

By: _____

Department Head

Copies To: Mayor
Director of Administration
Director of Budget and Finance
Law Bureau
Purchasing Bureau
Controller

RESOLUTION NO. _____

Authorization for Contract or Amendment under Article 121.05(a)

BE IT RESOLVED by the Council of the City of Bethlehem that the Mayor and the Controller and/or such other City officials as deemed appropriate by the City Solicitor, are hereby authorized to execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the following named contractor, for the uses and purposes indicated in the supporting Recommendation of Award of Bid or Contract dated April 9, 2019:

1. Name of Contractor: Communication System Integrators, LLC (CSI)
2. Project or Contract Reference: City Hall Security Upgrades

Sponsored by _____

ADOPTED by Council this _____ day of _____, 20__.

President of Council

ATTEST:

City Clerk