



Parents:

Welcome to the City of Bethlehem Summer Day Camp at the municipal Ice Rink.

We have assembled this packet in order to provide you with information concerning your child's involvement in the camp.

Included in this packet, you will find:

General Information Form – This will cover several camp policies you need to be aware of. It will also touch base on the tentative schedule for the camps different sessions.

Camp Rules – this will cover what we expect from our campers.

Medication Permission Form – Please fill out and return only if your child needs to take medication during the camp.

Parent Authorization Form – Please fill out this form so our staff knows who to contact in case of an emergency, who is authorized to pick up your child (including other campers' parents), if they can walk/ride a bike home, and if they are allowed to go on field trips.

If any additional questions do arise, please contact the Recreation Office at 610-865-7081.



GENERAL INFORMATION

Camp Location

The Bethlehem Summer Day Camp is held at the Bethlehem Municipal Ice Rink at 345 Illick's Mill Road. Session 2 of the Camp (July 3 – July 14) will be held at Monocacy Park in Pavilion #1. Pavilion #1 is located at 100 Illick's Mill Road.

Drop Off Time - 9:45-10:05 AM

Pick Up Time - 2:50-3:15 PM

Check-In and Pick Up

Each morning, please check your child in with the camp staff. If you need to pick up your child early, please let the staff know in the morning when you check in. A written note would be great, especially if the person picking up your child is not on the authorized list.

Late Pick up Fee

We understand that problems with schedules can occur during the day. However in order to compensate our staff, we will assess a \$10/quarter hour childcare fee for children picked up after 3:15pm. The amount will be due the next day at drop off.

What to Bring

Our staff is not permitted to apply sunscreen. Please apply sunscreen on your child before they arrive at camp.

Other items to bring to camp include:

- Lunch
- Snacks
- Bathing suit and towel
- Sunblock
- Hat
- Water bottle
- Backpack

Each Child should wear comfortable clothes, athletic sneakers, and socks. Cell phones are not to be used during the camp except for emergencies or to speak to a parent. We would prefer the children leave their electronic devices at home, but if they do decide to bring them, they are the child's responsibility.



GENERAL INFORMATION (Cont.)

Cancellations

No refunds are granted. Exceptions may be made for sickness, injury, or family emergencies. Refund requests must be submitted in writing and include supporting documentation (ie. Dr's Note).

What do children do at the camp?

The Bethlehem Day camp strives to provide a wide array of activities for the kids to participate in. Some of them may include the following:

Arts & Crafts	Field Trips	Sports	Nature Walks	Animal Presentations
Fitness	Special Guest Speakers		Swimming	Special Events

Will my child receive Swimming Lessons?

Yes, Swimming Lessons are included in the price of the camp. Swimming Lessons will be conducted by our lifeguard staff at Memorial Pool. Camp staff will walk children to and from their lessons on days lessons are scheduled.

Is camp open on Independence Day?

No, We are closed on Tuesday, July 4th

Are there any additional Fees?

We try to keep additional fees to a minimum. However, some field trips and pizza days may be subject to extra fees.

What is Family Night?

On the second Thursday of the session from 6-7:30pm, we invite the parents of the campers to family night. We will provide pizza for you and the kids, and you can take part in your child's favorite games, arts and crafts, and other activities.



Camp Rules

Parents, please review the camp rules with your child before the start of camp.

1. We expect the campers to be on the buddy system. This will allow our staff to keep track of everyone. If the campers need to leave the group for any reason, like bathroom trips, they must ask the staff member for permission first, and go with their buddy.
2. Campers must always be in view of staff unless given permission.
3. No name calling, foul language, or verbal harassment.
4. No hitting, kicking, spitting, or any unwanted physical contact. Bullying will NOT be tolerated.
5. Campers are expected to pick up after themselves, especially after lunch. Trash must be placed in the trash cans.
6. Camp equipment is for everyone to share.
7. Campers are expected to listen to and follow directions of staff.
8. Leave toys and electronic games at homes. Cell phones are allowed but cannot be used during camp hours unless it is for an emergency.
9. If a problem arises with another camper, please alert the staff regarding the situation.
10. Treat other campers, staff, lifeguards, and equipment with respect.
11. Wait to cross any street until a member of the staff says it's safe. Then look both ways before crossing.
12. Treat others the way you want to be treated!

Lunch Time Rules

1. Be sure your lunch is secured in your bag.
2. No throwing food, drinks, or trash
3. Eat your own food
4. Stay in site of your staff leaders.

Pool Rules

1. You may not enter the water until the lifeguards or staff give an OK
2. NO RUNNING on the deck or locker rooms.
3. Swim tests will be administered by the lifeguards. This will determine what areas of the pool the campers are allowed to go in.
4. Once at the pool, you cannot leave the pool area without being escorted by a staff member.



PARENT AUTHORIZATION FORM

Childs Name: _____ DOB: _____

Parents Name: _____ Best Daytime Phone: _____

Parents Name: _____ Best Daytime Phone: _____

Mailing Address: _____

If not available in an emergency, please notify:

Name	Relationship	Phone

Authorized pick-up people are: (Including yourself if applicable)

- | | | |
|----------|----------|----------|
| 1. _____ | 2. _____ | 3. _____ |
| 4. _____ | 5. _____ | 6. _____ |

In the event of an emergency and someone not listed must pick up your child, please call the Recreation office at 610-865-7081 and inform the supervisors.

Authorization for my child to walk/ride a bike home

My child has permission to leave camp at the end of the day and walk/ride a bike home without adult supervision. I understand that the City of Bethlehem and their staff are not responsible for my child's safety during this time. Walkers/bikers must leave at 3pm

Parent/Guardian Signature: _____ Date: _____

Field Trip Consent

I/We give permission to my/our child to attend camp and participate in all phases of the Bethlehem Day Camp program, including field trips to offsite locations.

Parent/Guardian Signature: _____ Date: _____