

**CITY OF BETHLEHEM**  
**INTER-DEPARTMENTAL CORRESPONDENCE**

**SUBJECT:** Request for Approval by City Council of Contract Award or Contract Price Increase Pursuant to City Ordinance, Article 121.05 (a)

Project or Contract Reference: Engineering Services for the Design of Water Main Extension along PA State Route 512

**TO:** City Council, all members, and Council Solicitor

**FROM:** Edward J. Boscola, PE, Director of Water and Sewer Resources

**DATE:** June 2, 2015

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On behalf of the Administration, pursuant to City Ordinances, Article 121.05, I request City Council's approval of the following recommendation of the referenced contract award or price increase.

- Check Type of Contract or Change:

The contract is for over \$50,000 and required to be bid under the Third Class City Code. We have advertised the above referenced project and received qualified bids. We recommend award of the contract to the bidder identified and for the reasons stated below.

The recommendation is for a price increase of 10% or more for an existing contract over \$50,000 that was previously bid and awarded under the Third Class City Code.

The contract is for the engagement of professional services. We have received and reviewed six (6) proposals for professional services in connection with above referenced project. We recommend award of the contract to Pennoni Associates, Inc.

- Is the contract appropriation or price increase included in this year's budget?  yes  no

2015 Water Capital budget

- Identify contract funding sources (general fund, grants, loans, etc.....):

Account #007A-77028

- The name and address of the recommended Professional Service Provider are:

Pennoni Associates Consulting Engineers, Inc.  
2041 Avenue C  
Bethlehem, PA. 18017

- Term of contract or estimated completion date, subject to standard extensions:

The contract shall run from the Notice to Proceed until December 31, 2017.

- Description of project or scope of services to be provided:

The City requested proposals for the extension of a 16" diameter water main and associated appurtenances along PA State Route 512 between Jandl Boulevard in Hanover Township and Silver Crest Road in East Allen Township. The project will consist of design, permitting, and construction administration of approximately 9,000 L.F. of water main extension, fire pumps, domestic pumps, fire hydrants, service lines, and tie-ins. Permitting will include PennDOT Highway Occupancy Permits for the proposed utility, PADEP stream crossing and water supply permits, and crossing permits for the Norfolk Southern rail line, along with the necessary PUC approval.

- State the actual or estimated price to the City or the proposed Department budget allowance for the initial term; and state payment rate per unit of service if applicable:

\$159,900.00

- Number of renewal term options and duration of each renewal, if any:

We anticipate this contract will need to extend to the end of 2017 as the construction phase is expected to begin in 2016 and conclude in 2017.

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

\$0.00

- Reasons for recommendation of Administration and Council approval of contract:

Six (6) proposals were received from various consultants ranging in cost from \$116,100 to \$237,237.00. The lowest cost proposal was not considered as their scope was not well defined and needed services were excluded from their submittal. Pennoni Associates Consulting Engineers prepared a proposal with a well-defined scope, they have staff with experience in similar projects and their cost estimate was competitive at \$159,900 which was the third lowest cost proposal.

Please approve this recommendation by passing the accompanying resolution. A vote of final approval is requested at the first City Council agenda listing of this matter.

Copies To: Mayor Donchez  
Director of Administration  
Director of Budget and Finance  
Law Bureau  
Purchasing Bureau  
M. Alkhal  
Controller  
M. Dorner  
R. Taylor  
File

By: \_\_\_\_\_



Attachment: proposed resolution

RESOLUTION NO. \_\_\_\_\_

Authorization for Contract or Amendment under Article 121.05(a)

BE IT RESOLVED by the Council of the City of Bethlehem that the Mayor and the Controller and/or such other City officials as deemed appropriate by the City Solicitor, are hereby authorized to execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the following named contractor, for the uses and purposes indicated in the supporting Recommendation of Award of Bid or Contract dated June 2, 2015:

1. Name of Contractor: Pennoni Associates Consulting Engineers
2. Project or Contract Reference: Water Main Extension along  
PA State Route 512  
Project No. WT-15-W03

Sponsored by \_\_\_\_\_  
\_\_\_\_\_

ADOPTED by Council this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
President of Council

ATTEST:

\_\_\_\_\_  
City Clerk