



CITY OF BETHLEHEM

DEPARTMENT OF PARKS AND PUBLIC PROPERTY

10 East Church Street, Bethlehem, Pennsylvania 18018-6025

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To: WILLIAM REYNOLDS, President of Council

From: RALPH E. CARP, Director of Parks and Public Property

Date: 22 APRIL 2015

Subject: STONE WALL RESTORATION AT TWO (2) CITY PARKS BID AWARD APPROVAL REQUEST

Mr. Reynolds,

The Parks and Public Property Department has received bid proposals for, “Stone Wall Restoration at Two (2) City Parks.” The lowest responsible bidder is Bi-State Construction Company, Inc. with a bid of \$214,585.00. This purchase is allocated in the 2015 Non-Utility Capital Fund (69999-66157). We are requesting Council’s permission to award the contract to Bi-State Construction Company, Inc. in the above amount.

Thank you,

A handwritten signature in blue ink that reads "Ralph E. Carp".

Ralph E. Carp

Director of Parks and Public Property

CITY OF BETHLEHEM
INTER-DEPARTMENTAL CORRESPONDENCE

SUBJECT: Request for Approval by City Council of Contract Pursuant to City Ordinance, Article 121.05 (a):

Stone Wall Restoration at Two (2) City Parks

TO: City Council, all members, and Council Solicitor

FROM: RALPH E. CARP, Director of Parks and Public Property

DATE: 22 APRIL 2015

On behalf of the Administration, pursuant to City Ordinances, Article 121.05, I request City Council's approval of the following recommendation of the referenced contract award or price increase.

- Check Type of Contract or Change:

 X The contract is for over \$50,000 and required to be bid under the Third Class City Code. We have advertised the above referenced project and received qualified bids. We recommend award of the contract to the bidder identified and for the reasons stated below.

 The recommendation is for a price increase of 10% or more for an existing contract over \$50,000 that was previously bid and awarded under the Third Class City Code.

 The contract is for the engagement of professional services. We have received one (1) proposal for professional services in connection with above referenced project.

- Is the contract appropriation or price increase included in this year's budget? X yes no

Non-Utility Capital

- Identify contract funding sources (general fund, grants, loans, etc.....):

69999-66157 FEMA/PEMA-Parks

- The name and address of the recommended Professional Service Provider are:

Bi- State Construction Company, Inc.
1500 Uhler Road, Suite 102
Easton, PA 18040

- Term of contract or estimated completion date, subject to standard extensions:

90 Days from Notice to Proceed

- Description of project or scope of services to be provided:

This project will repair walls along the banks of the Monocacy and Saucon Creeks damaged by Hurricane Irene in 2011. One wall is located along Monocacy Creek in Johnston Park and the other is located along Saucon Creek in Saucon Park.

- State the actual or estimated price to the City or the proposed Department budget allowance for the initial term; and state payment rate per unit of service if applicable:

\$214,585.00

- Number of renewal term options and duration of each renewal, if any:

N/A

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

N/A

- Reasons for recommendation of Administration and Council approval of contract:

Bi-State Construction Company, Inc. is the lowest, responsible and qualified bidder of four bids received ranging from \$158,750.00*-\$235,899.38.

*Please note that the lowest bidder, Solid Wall, LLC, **DID NOT** submit a bid bond of 10% of the total bid value with their bid. They were therefore **disqualified**. The next lowest, responsible and qualified bidder is Bi-State Construction Company, Inc.

Please approve this recommendation by passing the accompanying resolution. A vote of final approval is requested at the first City Council agenda listing of this matter.

Copies To: Mayor
Director of Administration
Director of Budget and Finance
Law Bureau
Purchasing Bureau
Controller

By: 
Director, Parks and Public Property

Attachment: proposed resolution

RESOLUTION NO. _____

Authorization for Contract or Amendment under Article 121.05(a)

BE IT RESOLVED by the Council of the City of Bethlehem that the Mayor and the Controller and/or such other City officials as deemed appropriate by the City Solicitor, are hereby authorized to execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the following named contractor, for the uses and purposes indicated in the supporting Recommendation of Award of Bid or Contract dated (date):

1. Name of Contractor: Bi-State Construction Company, Inc.
2. Project or Contract Reference: Stone Wall Restoration at Two (2) City Parks

Sponsored by _____

ADOPTED by Council this _____ day of _____, 20__.

President of Council

ATTEST:

City Clerk