

**CITY OF BETHLEHEM**  
**INTER-DEPARTMENTAL CORRESPONDENCE**  
**MEMORANDUM**

**TO: Alex Karras**  
**Legal Department**

**FROM: David DiGiacinto**  
**City Controller**

**SUBJECT: Records Destruction**

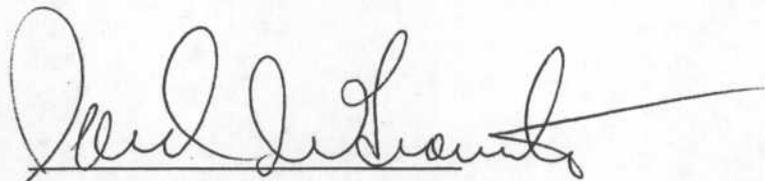
**DATE: November 26, 2014**

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We request permission to destroy the following documents:

<u>QUANTITY</u>	<u>CONTENTS</u>	<u>BOX SIZE</u>
12	2007 AP Wachovia Bank Checks	11"x17"x9"

Please review our request and forward same to City Council for approval.

  
David DiGiacinto, Controller

11/26/14  
Date