

CITY OF BETHLEHEM
INTER-DEPARTMENTAL CORRESPONDENCE

SUBJECT: Request for Approval by City Council of Contract Award or Contract Price Increase Pursuant to City Ordinance, Article 121.05 (a)

Project or Contract Reference: Southside Pump Station Rehabilitation

TO: City Council, all members, and Council Solicitor

FROM: Edward J. Boscola, PE, Director of Water and Sewer Resources

DATE: January 1, 2015

On behalf of the Administration, pursuant to City Ordinances, Article 121.05, I request City Council's approval of the following recommendation of the referenced contract award or price increase.

- Check Type of Contract or Change:

The contract is for over \$50,000 and required to be bid under the Third Class City Code. We have advertised the above referenced project and received qualified bids. We recommend award of the contract to the bidder identified and for the reasons stated below.

The recommendation is for a price increase of 10% or more for an existing contract over \$50,000 that was previously bid and awarded under the Third Class City Code.

The contract is for the engagement of professional services. We have received and reviewed six (6) proposals for professional services in connection with above referenced project. We recommend award of the contract to Maser Consulting, P.A.

- Is the contract appropriation or price increase included in this year's budget? yes no

2015 Water Capital budget

- Identify contract funding sources (general fund, grants, loans, etc.....):

Account #007A-77009 – Southside Pump Station Engineering/Construction funded by 2014 Bond Issue

- The name and address of the recommended Professional Service Provider are:

Maser Consulting, P.A.
190 Brodhead Rd, Suite 210

Bethlehem, PA 18017
Attn. Richard Roseberry, PE, AICP

- Term of contract or estimated completion date, subject to standard extensions:

The contract shall run from the Notice to Proceed until December 31, 2015.

- Description of project or scope of services to be provided:

The project is to be broken into three phases, Design, Bidding and Construction Administration. Work during the design phase is to include PaDEP permitting submittal, pump design, piping layout, flow meter design, back-up power review and design, any necessary electrical upgrades, SCADA integration, building evaluation and preparing all necessary specifications for use in bidding the project. Work during the bidding phase is to include a pre-bid meeting, answering bidder's questions, preparing addendum, reviewing the bids and preparing a recommendation to award. Work during the construction phase is to include a pre-construction meeting, review of contractor submittals and RFI's, revise of change orders, site inspection at key points of construction, preparing a punch list and preparing as-builts and record drawings.

- State the actual or estimated price to the City or the proposed Department budget allowance for the initial term; and state payment rate per unit of service if applicable:

\$68,036

- Number of renewal term options and duration of each renewal, if any:

We anticipate this contract may need to be extended into in 2016 as the construction phase is expected to begin in the second half of 2015 and may extend into 2016.

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

\$68,036

- Reasons for recommendation of Administration and Council approval of contract:

Six (6) proposals were received from various consultants ranging in cost from \$57,600 to \$119,200. The lowest cost proposal was not considered as their scope was not well defined and prior experience on a similar project was not favorable. Maser Consulting prepared a

proposal with a well-defined scope, they have staff with experience in similar projects and their cost estimate was competitive at \$68,036 which was the second lowest cost proposal..

Please approve this recommendation by passing the accompanying resolution. A vote of final approval is requested at the first City Council agenda listing of this matter.

By: 

Copies To: Mayor
Director of Administration
Director of Budget and Finance
Law Bureau
Purchasing Bureau
Controller
Attachment: proposed resolution

RESOLUTION NO. _____

Authorization for Contract or Amendment under Article 121.05(a)

BE IT RESOLVED by the Council of the City of Bethlehem that the Mayor and the Controller and/or such other City officials as deemed appropriate by the City Solicitor, are hereby authorized to execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the following named contractor, for the uses and purposes indicated in the supporting Recommendation of Award of Bid or Contract dated January 1, 2015:

1. Name of Contractor: Maser Consulting, P.A.
2. Project or Contract Reference: Southside Pump Station Rehabilitation
Project No. WT-14-W04

Sponsored by _____

ADOPTED by Council this _____ day of _____, 20__.

President of Council

ATTEST:

City Clerk