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CITY OF BETHLEHEM
INTER-DEPARTMENTAL CORRESPONDENCE

November 20, 2013

TO: Cynthia Biedenkopf - City Clerk
FROM: Mary Jo Reed - Director of Purchasing
SUBJECT: Sale of 1994 Jetvac Sewer Flusher

This memo is a request to have a resolution issued for the sale of 1994 Jetvac Sewer Flusher to Hellertown Borough for \$30,000.00.

Please put this item on the next City Council Meeting Agenda.

Thanks for your cooperation.

Mary Jo

MJR:jkc
cc: File
M. Sivak
T. Ridgick
J. Bolesky